**Medical School Annual Return - Section B**

**GMC quality assurance items**

This sheet is pre-populated with open GMC visit requirements and recommendations. Please provide updates on all items. Supporting documents and action plans may be required to evidence progress.

<table>
<thead>
<tr>
<th>Item number</th>
<th>GMC visit requirements</th>
<th>Theme 1 Learning Environment and Pedagogy</th>
<th>Theme 2 Educational Governance and Leadership</th>
<th>Theme 3 Supporting Curricula and Assessment</th>
<th>GMC visit status</th>
<th>Update named</th>
<th>Supporting documents (if required)</th>
</tr>
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<tbody>
<tr>
<td>QA10255</td>
<td>Open GMC visit</td>
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<td>Dr Neil Kennedy</td>
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</tbody>
</table>

**What actions have been taken to resolve the concern over the past 12 months?**

- GMC Feedback 17/18: Thank you for your update - we look forward to an update in the next MSAR.

**GMC UKF requirements**

<table>
<thead>
<tr>
<th>Item number</th>
<th>GMC visit requirements</th>
<th>Update named</th>
<th>Update date</th>
<th>Supporting documents (if required)</th>
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<tbody>
<tr>
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<td>Open GMC visit</td>
<td>Dr Neil Kennedy</td>
<td>01/12/2019</td>
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<td>Open GMC visit</td>
<td>Dr Neil Kennedy</td>
<td>01/07/2020</td>
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<td></td>
<td>Open GMC visit</td>
<td>Dr Neil Kennedy</td>
<td>01/02/2019</td>
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</tbody>
</table>

**What further actions have been planned to ensure the issue is resolved?**

- GMC Feedback 17/18: Please provide update in next MSAR on the programme, and whether this should remain open.

**Summary**

- GMC visit requirements and recommendations may be required to evidence progress.

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**Description of item**

Dr Neil Kennedy

**Progress being monitored**

2017 GMC QAF

Previous updates with additional information requested by the GMC

What actions have been taken to resolve the concern over the past 12 months?

- Additional progress notes have been added with additional information about the introduction of a new medical education strategy. Information about the preparation and implementation of the strategy will be highlighted in the next annual review.

**What further actions have been planned to ensure the issue is resolved?**

- No further action planned. Suggest this item be closed.

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**Further action**

- Plan in place

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**Theme 1 Learning Environment and Pedagogy**

- A question focusing on opportunities to raise patient safety and bullying or undermining concerns has been added to all 'student feedback' questionnaires.

**Strategy will be developed during Spring Term 2020.**

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**Theme 2 Educational Governance and Leadership**

- A mapping of current E&D teaching and assessment across the programme.

**C. Develop tools for the assessment of E&D.**

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**Theme 3 Supporting Curricula and Assessment**

- A focus group with randomly selected cohorts of students to identify the positive and negative aspects of the current system and explore solutions.

**C. Consultation with staff and students prior to the implementation of a revised strategy.**

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**Previous updates with additional information requested by the GMC**

- No further action planned. We will continue to monitor student feedback and progress.

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**What actions have been taken to resolve the concern over the past 12 months?**

- The weighting of different assessments needs to be clearly communicated to students. This includes the categorisation of assessments into formative and summative. Students need to be clear on the purpose of different assessments and their impact on their final grades.

**What further actions have been planned to ensure the issue is resolved?**

- No further action planned. Suggest this item be closed.

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**Previous updates with additional information requested by the GMC**

- GMC Feedback 17/18: Thank you for your update - we look forward to an update in the next MSAR.

---

**Previous updates with additional information requested by the GMC**

- GMC Feedback 17/18: Thank you for your update - we look forward to an update in the next MSAR.

---

**Previous updates with additional information requested by the GMC**

- GMC Feedback 17/18: Thank you for your update - we look forward to an update in the next MSAR.
The School recognises that a full curriculum review is due, and should take this opportunity to ensure the School is responsive to changes in service provision as a result of ‘Systems not Structures’ (Bengoa 2016) and changes in the medical education continuum.

Processes are now in place for the review: stakeholder meetings are planned for the Autumn Semester 2017; the Centre is preparing a Tendering Document for the appointment of a Consultant to assist with the review.

A. Agree blueprint for the new curriculum.
B. New curriculum agreed by Courses and Regulations Committee.
C. Phased implementation of new curriculum. Subsequent years of the programme will be rolled out sequentially.

External facilitator - Prof Val Wass. Following stakeholder review, curriculum plan now agreed. Final curriculum documents to be presented for University programme review in February 2019. Plans have been presented to and agreed by Trusts and Department of Health.


01/07/2020
Plan in place
Dr Neil Kennedy
## Medical School Annual Return - Section C

### Quality of medical education within the medical school

You should use this sheet to highlight concerns and areas of good practice within the medical school to us. The reporting thresholds in the guidance document would guide you for reporting.

<table>
<thead>
<tr>
<th>Item number</th>
<th>Item type</th>
<th>Description of Item</th>
<th>Date item was identified (DD/MM/YY)</th>
<th>Previous updates with additional information requested by the GMC (prior to outstanding items)</th>
<th>What actions have been taken to address the concern or to promote the area of good practice over the past 12 months?</th>
<th>What further actions have been planned to address the concern or to promote the area of good practice in the future?</th>
<th>Deadline for resolution (DD/MM/YY) Concerns ONLY</th>
<th>Status Concerns ONLY</th>
<th>Person responsible</th>
<th>Engagement with deanery, HEE local offices or other organisations including healthcare regulators (if any)</th>
<th>Supporting documents (if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEL1819-g001</td>
<td>Concern</td>
<td>Theme 2 Educational governance and leadership</td>
<td>Collaborative working with the Northern Ireland Medical and Dental Training Agency (NIMDTA) was highlighted in the GMC report of 2017 as an area of good practice. The Centre for Medical Education (CME) collaborates with NIMDTA on the following: 1. Senior members of staff from CME sit on the Foundation School Board. 2. Staff from CME attend meeting of the Quality Management Group at NIMDTA. The Postgraduate Dean attends quality management meetings at CME. 3. NIMDTA and QUB organise an Annual Research Day and an Annual Educators Day. 4. Leads for student support and support for doctors in training meetings, sharing good practice and a common approach. 5. Collaborative approach to Recognition of Trainers. 6. Establishment of committee looking at equality and diversity issues affecting students and doctors in training.</td>
<td>GMC report</td>
<td>Any conference co-hosted by NIMDTA and QUB addressing issue of support for doctors in training and students.</td>
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<tr>
<td>BEL1819-g002</td>
<td>Good practice</td>
<td>Theme 2 Educational governance and leadership</td>
<td>The Centre for Medical Education is using Run Charts to provide Hospital Trusts with anonymous comparative data about quality of teaching for some clinical attachments. This has encouraged Trusts to enhance the learning opportunities offered to students.</td>
<td>December 2018</td>
<td>Meetings with Sub-Deans who have reported that the data is very useful</td>
<td>Automation of production of run-charts</td>
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<tr>
<td>BEL1819-g003</td>
<td>Good practice</td>
<td>Theme 2 Educational governance and leadership</td>
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<tr>
<td>Concern</td>
<td>Local education provider</td>
<td>Teaching venue</td>
<td>Description of item</td>
<td>Action plan</td>
<td>Further action</td>
<td>Reporting to/dates</td>
<td>Breaking points</td>
<td>Notes</td>
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<tr>
<td>BEL1819-p005</td>
<td>Causeway Hospital</td>
<td>General</td>
<td>Students contacted Centre for Medical Education for advice.</td>
<td>Action plan</td>
<td>Continue to review feedback and monitor student satisfaction.</td>
<td>01/07/2020</td>
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<td>BEL2016-03</td>
<td>All</td>
<td>General</td>
<td>Student reported co-ordination and delivery of teaching not optimum.</td>
<td>Action plan</td>
<td>Continue to review feedback and monitor student satisfaction.</td>
<td>01/07/2020</td>
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<td>BEL1819-p004</td>
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<td>Students reported poor co-ordination of teaching.</td>
<td>Action plan</td>
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