

## National training survey briefing note 2A

Data collection in 2024

### Introduction

This briefing note contains the information relating to programme approvals ahead of the Data Collection beginning early 2024. From December, Deaneries/HEE local offices must review **all** programme and location data and submit any updates using GMC Connect.

This briefing note will guide you through this process. We will follow up with a further briefing note detailing the Data Collection and submission process in December.

### Programme and location

Deaneries/HEE local offices must review all programme and location data and submit any updates using GMC Connect. Queries regarding site and location updates can be sent to the GMC approvals team, for other queries regarding the National Training Survey you would still data collection.

### Prospective approval of new training locations

As you are aware, doctors must be placed in sites that have been prospectively approved by the GMC, to ensure they are training in environments that meet our standards. It is also a requirement for a doctor to be included in the NTS survey population. Deaneries/HEE local offices need to ensure they follow our [approvals process](#) for any changes to their programme and location data for 2023. Please find details on the approval process [on the GMC website](#). We encourage regular reviews of programme location data to ensure that the information held is up to date and accurate.

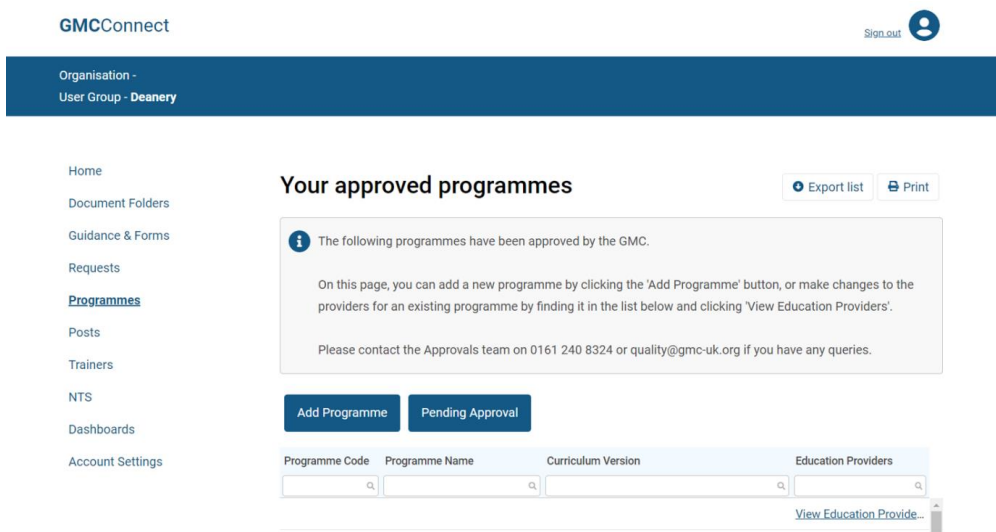
### Updating NHS site records


On the dashboards tab of GMC Connect there is a report that tells you where a site is currently approved for your programmes. This uses a site record that has been marked as 'closed' by the NHS Organisation Data Service (ODS) or Public Health Scotland. The GMC uses ODS and Public Health Scotland data to maintain its records in relation to NHS training sites. Please note, that a record being marked as 'closed' does not always mean that the physical site has closed; a new record may have been created that now sits under a different parent organisation (Trust/CCG/Health Board). We ask that you regularly review the list, particularly in advance of the survey, and, where applicable, replace these closed records from your programmes with new 'open' ODS/Public Health Scotland records. If changes need to be made to an existing record or you wish to apply for a site code for a new location, the parent provider should contact [the ODS](#)

[helpdesk](#) or [Public Health Scotland](#) directly.

### How do I know which programmes and locations are currently approved?

For the most up to date list of approvals you can use GMC Connect [here](#). When you enter you will see the Programmes tab on the left. By selecting this you go to 'Your approved programmes' (Screenshot 1). If you select the View Education Provider this will take you to 'Approved education providers' (Screenshot 2).



**GMCConnect** Sign out 

Organisation -  
User Group - **Deanery**

- Home
- Document Folders
- Guidance & Forms
- Requests
- Programmes**
- Posts
- Trainers
- NTS
- Dashboards
- Account Settings

### Your approved programmes

[Export list](#) [Print](#)

**i** The following programmes have been approved by the GMC.

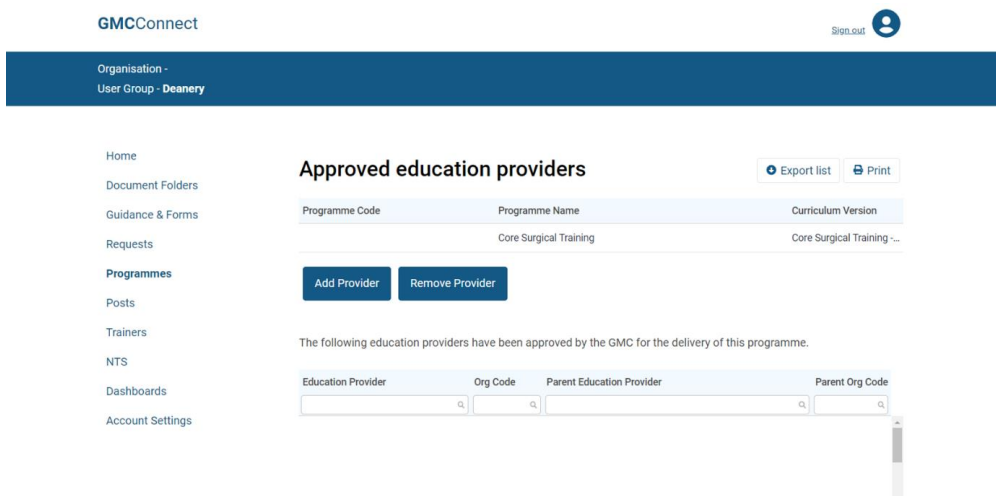
On this page, you can add a new programme by clicking the 'Add Programme' button, or make changes to the providers for an existing programme by finding it in the list below and clicking 'View Education Providers'.


Please contact the Approvals team on 0161 240 8324 or [quality@gmc-uk.org](mailto:quality@gmc-uk.org) if you have any queries.

Add Programme
Pending Approval

Programme Code	Programme Name	Curriculum Version	Education Providers
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[View Education Provide...](#)



**GMCConnect** Sign out 

Organisation -  
User Group - **Deanery**

- Home
- Document Folders
- Guidance & Forms
- Requests
- Programmes**
- Posts
- Trainers
- NTS
- Dashboards
- Account Settings

### Approved education providers

[Export list](#) [Print](#)

Programme Code	Programme Name	Curriculum Version
	Core Surgical Training	Core Surgical Training ...

Add Provider
Remove Provider

The following education providers have been approved by the GMC for the delivery of this programme.

Education Provider	Org Code	Parent Education Provider	Parent Org Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Collecting site level locations - the [NHS ODS portal](#) can be used to search for the most up to date site information**

We ask Deaneries/HEE local offices to submit site level location data wherever possible to make the survey results as valid and specific as possible and to enable the longitudinal site level reporting of survey results. The submission of trust level data without a site is only appropriate if training takes place across several sites and none of those can be classed as the primary place of training.

**Contact information**

Haydn Dalton  
Education Data Officer  
0161 240 8171

Jennifer Redman-Tootell  
Education Data Officer  
0161 240 7161

Kimberley Ashworth  
Education Data Analyst  
0161 240 8204

Data Collection  
[educationdata@gmc-uk.org](mailto:educationdata@gmc-uk.org)

Approvals  
[quality@gmc-uk.org](mailto:quality@gmc-uk.org)