'TIME TO TALK' COMMUNICATION SUMMARY SHEET

'Achieving Good Medical Practice' (GMC, MSC) Domains:

1) Knowledge, skills & performance
2) Safety & quality
3) Communication, partnership & teamwork
4) Maintaining Trust

- Communicate effectively
- Work collaboratively with colleagues to maintain or improve patient care
- Teaching, training, supporting & assessing
- Continuity & coordination of care
- Establish & maintain partnerships with patients
- Maintain patient confidentiality
- Confidentiality on placements:
- Making a conscientious objection

KEY POINTS

1) Honest and open communication, no matter how difficult, is key.
2) When faced with barriers, carefully think about how you can adapt your communication to overcome these
3) Eliciting patient and relative concerns early is vital to ensure your communication is appropriate and personalised.

COMMUNICATION DIARY

Choose 1 week at that you have spent on placement, and use this page to create a 'diary' to reflect upon your communication skills.

Points to write could include...

- What impact did your communication skills have today?
- How/ when do you think you communicated well?
- How do you think your communication could have been improved?

PLACEMENT DAY 1

PLACEMENT DAY 2

PLACEMENT DAY 3

PLACEMENT DAY 4

PLACEMENT DAY 5