

Risk Assessment

Summary

Reference: RA000337/3

Sign-off Status: Approved

| | | | |
|---|---|----------------------------|---------------|
| Date Created: | 28/10/2020 | Confidential? | No |
| Assessment Title: | PLAB - Running exams (COVID-19) | | |
| Assessment Outline: | This assessment has been written to outline the safety arrangements and controls the GMC will use to endeavour to control the potential spread of coronavirus within PLAB during a limited return to examinations. In order to keep the assessment concise, the controls listed have been kept as simple as possible. Additional supporting guidance may be needed in order to describe how a control will be implemented. It is important that staff and others who may be asked to come into the office during this period are consulted and given adequate information, instruction and training. The assessment covers the activities of GMC staff, but should also be shared with others who may be affected by our activities (contractors, visitors to site, building management etc). It remains important to cooperate and coordinate with other parties in the workplace to control health and safety risks. If changes are needed to the content of this assessment contact the Assessors named. While every effort will be made through the various controls outlined throughout the assessment to maintain social distancing, this may prove difficult due to unforeseen human behaviour and space limitations. The assessment is broken down into activities and the hazards associated with each activity are shown. While the risk from each individual hazard can be lowered by the introduction of controls, a possible rise in aggregated risk from multiple hazards should be considered. | | |
| Area Responsible (for management of risks) | Location of Risks | On-Site | |
| Directorate: | Registration and Revalidation | Site: | Manchester |
| Department: | PLAB | Building: | ALL Buildings |
| Section: | All Sections | Floor: | ALL Floors |
| Further Location Information: | 3 Hardman Square, Manchester, M3 3EB and 3 Hardman Street Manchester M3 3AW (Examiners) | | |
| Is HSE approval required?: | UNITED KINGDOM | | |
| Assessment Start Date: | 28/10/2020 | Review or End Date: | 28/10/2021 |
| Relevant Attachments: | Description of attachments: HM Government - Working Safely during Covid-19 Offices and Call Centres - https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/offices-and-contact-centres Location of non-electronic documents: | | |
| Assessor(s): | Dale, Warren | | |
| Approver(s): | Warren Dale | | |
| Reason for Review | Type: Process Change Reason: New control added throughout the assessment to reflect the use of face coverings: 'The use of face coverings is encouraged in public and communal areas where appropriate' | | |
| Signed Off: | Warren Dale (28/10/2020 15:36) | | |
| Distribution List: | Richard Hankins (richard.hankins@gmc-uk.org) - 08/07/2020 | | |

PEOPLE AT RISK (from the Activities covered by this Risk Assessment)

| CATEGORY |
|----------------------------|
| Employees |
| Contractors |
| Visitors |
| Disabled Persons |
| Women of Child-bearing Age |
| Other |

Risk Assessment

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1. Arrival at ground floor reception

Description of Activity:

GMC staff, contractors and visitors negotiating their way through ground floor reception and travelling via the lifts to the 8th floor. Due to social distancing measures introduced by building management staff and those involved in the PLAB exams will potentially face waiting times in the ground floor reception area.

Hazard 1. Close contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:
High

Existing Control Measures

- PLAB running at reduced capacity
- Fewer participants (staff, role players and candidates) moving through reception
- Arrivals timed and staggered to minimise congestion
- Measures in place in reception to maintain social distancing (barriers, signage, floor markings etc)
- Supervision at reception to challenge non compliance with any measures
- Information, instruction and training given to staff
- Instructions and guidance communicated to candidates, role players and examiners prior to arrival on site
- Lifts running at a reduced capacity (less people per journey)
- Those who are showing symptoms of COVID 19 are asked not to attend the office
- Staff who are in scope to return will undergo an individual assessment before they return
- Procedure on how to deal with someone showing symptoms of COVID-19
- Return to the office induction process in place
- The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus through contact with contaminated surfaces

Uncontrolled Risk:
High

Existing Control Measures

Enhanced cleaning regime carried out in reception including frequent cleaning of touchpoints (lift buttons, turnstiles etc)

Hand sanitiser available in reception

Supervision at reception to challenge non compliance with any measures

Staff who are in scope to return will undergo an individual assessment before they return

Those who are showing symptoms of COVID 19 are asked not to attend the office

Return to the office induction process in place

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
<https://insideinfo.gmc-uk.org/cdn/res/Risk%20assessment%20-%20work%20related%20stress.75291386.pdf>

With Existing Controls:

Low

Further Control Measures

2. Arriving at GMC reception (8th floor)

Description of Activity:

Participants in PLAB arrive at the GMC reception from the ground floor reception.

Risk Assessment

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:

High

Existing Control Measures

- PLAB running at reduced capacity
- Fewer participants (staff, role players and candidates) moving through reception
- Arrivals timed and staggered to minimise congestion
- Measures in place in reception to maintain social distancing (barriers, signage, floor markings etc)
- Supervision at reception to challenge non compliance with any measures
- Information, instruction and training given to staff
- Instructions and guidance communicated to candidates, role players and examiners prior to arrival on site
- Those who are showing symptoms of COVID 19 are asked not to attend the office
- Barriers/hatched zones in place around the reception desk to protect staff working on reception
- Procedures written to instruct staff how best to carry out operational activities e.g. producing security passes, not sharing pens or stationary etc
- Antibacterial acrylic screens fitted at reception desks
- The number of staff working at reception limited to maintain social distancing behind the reception desk
- Candidates move through reception and wait in the briefing room (social distancing measures in place)
- Regular check in procedure suspended for examiners and role players
- Examiners and role players advised in advance which room to attend
- Barrier table with locker keys and identification stickers laid out for collection
- Staff who are in scope to return will undergo an individual assessment before they return
- Procedure on how to deal with someone showing symptoms of COVID-19
- Return to the office induction process in place for staff
- The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus through contact with contaminated surfaces

Uncontrolled Risk:
High

Existing Control Measures

Enhanced cleaning regime carried out in reception including frequent cleaning of touchpoints (lift buttons, door handles etc)

Hand washing facilities and hand sanitiser available

Guidance and instruction on hygiene measures available in reception

Supervision at reception to challenge non compliance with any measures

Antibacterial acrylic screens fitted at reception desks

Those who are showing symptoms of COVID 19 are asked not to attend

Cleaning products available to clean equipment or surfaces

Procedures written to instruct staff how best to carry out operational activities e.g. producing security passes, not sharing pens or stationary etc

Reusable identification lanyards 'rested' before reuse - replaced by single use stickers where possible

Staff who are in scope to return will undergo an individual assessment before they return

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
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With Existing Controls:

Low

Further Control Measures

3. ID Checks

Risk Assessment

Description of Activity:

GMC staff working on PLAB carry out ID checks prior to candidates beginning their exam

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:
High

Existing Control Measures

- PLAB running at reduced capacity
- Fewer participants (staff, role players and candidates)
- Measures in place to maintain social distancing (barriers, signage, floor markings etc)
- Supervision at reception to challenge non compliance with any measures
- Information, instruction and training given to staff
- Those who are showing symptoms of COVID 19 are asked not to attend
- Instructions and guidance communicated to candidates
- Candidates place documents on table for collection and they are returned to locker to prevent handover points
- Booths no longer used for ID checks
- Digital camera utilised with socially distanced space for photograph
- Siebel work completed offsite
- Staff who are in scope to return will undergo an individual assessment before they return
- Return to the office induction process in place for staff
- The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus through contact with contaminated surfaces

Uncontrolled Risk:
High

Existing Control Measures

Information, instruction and training given to staff in how best to carry out ID checks

Those who are showing symptoms of COVID 19 are asked not to attend the office

Cleaning products available to clean equipment or surfaces

Hand washing facilities and hand sanitiser available

Enhanced cleaning regime carried out within PLAB including frequent cleaning of touchpoints

Candidates place documents on table for collection and they are returned to locker to prevent handover points

Staff who are in scope to return will undergo an individual assessment before they return

Return to the office induction process in place for staff

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
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With Existing Controls:

Low

Further Control Measures

4. Calibration

Description of Activity:

Risk Assessment

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others when carrying out calibration

Uncontrolled Risk:
High

Existing Control Measures

Measures in place to maintain social distancing (barriers, signage, floor markings etc)

Supervision to challenge non compliance with measures

Information, instruction and training given to those participating

Those who are showing symptoms of COVID 19 are asked not to attend the office

Examiners no longer calibrate with other Examiners

Calibration between Role players and Examiners carried out by telephone (Examiners at 3HS, Role Players at 3HSq)

The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:
High

Existing Control Measures

Those who are showing symptoms of COVID 19 are asked not to attend the office

Cleaning products available to clean equipment or surfaces

Hand washing facilities and hand sanitiser available

Enhanced cleaning regime carried out including frequent cleaning of touchpoints

Information, instruction and training given to those participating in calibration

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Line managers and others available to provide support and guidance.
Offices buildings are less populated reducing contact with others.
Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.
Information, instruction and training given to participants.
Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
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With Existing Controls:

Low

Further Control Measures

5. Using lockers

Description of Activity: Participants use lockers for the duration of their visit

Hazard 1. Contact with others

Transmission of coronavirus

Uncontrolled Risk:
High

Existing Control Measures

Measures in place to maintain social distancing (barriers, signage, floor markings etc)
Supervision to challenge non compliance with any measures
Information, instruction and training given to staff
Those who are showing symptoms of COVID 19 are asked not to attend the office
Locker users provided with instruction and guidance on how to use the lockers
Lockers repositioned to encourage social distancing
Locker users instructed to visit their locker only once
Locker access staggered
PLAB running at reduced capacity
The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:

High

Existing Control Measures

Those who are showing symptoms of COVID 19 are asked not to attend the office

Cleaning products available to clean equipment or surfaces

Hand washing facilities and hand sanitiser available

Enhanced cleaning regime carried out within PLAB including frequent cleaning of touchpoints

Locker users instructed to visit their locker only once

Information, instruction and training given to staff in how lockers are to be used

Locker users provided with instruction and guidance on how to use the lockers

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:

High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)

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With Existing Controls:

Low

Further Control Measures

6. Examining

Description of Activity:

Process of candidates moving through the examining circuit between testing stations. Role players will remain in their station for the duration of the exam. Candidates will move between stations. Examiners will mark remotely on computer. Examiners may be present in the larger stations (8mx4m) if required.

Risk Assessment

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:

High

Existing Control Measures

- Fewer participants (staff, role players, examiners and candidates)
- Measures in place to maintain social distancing (barriers, signage, floor markings etc)
- Supervision to challenge non compliance with any measures
- Information, instruction and training given to staff
- Instructions and guidance communicated to those participating on the PLAB circuit
- Partnering procedures limiting some contact
- Only larger exam rooms used with a role player in situ
- Telephone stations used where appropriate
- Reduction in number of stations (including those with a higher likelihood of close contact)
- Increased breaks
- Side by side working encouraged (role player and examiner)
- Face coverings and disposable nitrile gloves available
- PLAB running at reduced capacity
- Examiners observe remotely via video link from 3HS
- Resuscitation equipment taken out of use
- Examiners only present in a number of larger stations
- Candidates in each testing station for a short amount of time (approx. 8 minutes)
- Original layout of the circuit reconfigured to enlarge some stations allowing greater social distancing
- Staff who are in scope to return will undergo an individual assessment before they return
- Those who are showing symptoms of COVID 19 are asked not to attend
- Return to the office induction process in place for staff
- Procedure on how to deal with someone showing symptoms of COVID-19
- The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:

High

Existing Control Measures

Those who are showing symptoms of COVID 19 are asked not to attend

Cleaning products available to clean equipment or surfaces

Hand washing facilities and hand sanitiser available

Enhanced cleaning regime carried out within PLAB including frequent cleaning of touchpoints

Information, instruction and training given to staff on how to monitor the PLAB circuit

Examiners observe remotely via video link from 3HS

Staff who are in scope to return will undergo an individual assessment before they return

Return to the office induction process in place for staff

Procedure on how to deal with someone showing symptoms of COVID-19

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:

High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)

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With Existing Controls:

Low

Further Control Measures

7. Use of toilets

Description of Activity:

Use of toilet facilities by those participating in the PLAB exams

Risk Assessment

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:
High

Existing Control Measures

Offices currently less populated
Signage and guidance provided
Those who are showing symptoms of COVID 19 are asked not to attend the office
Number of people using the toilets is restricted
PLAB staff asked to monitor toilet use as part of their role to avoid any potential problems with queueing and bottlenecks
Additional toilet facilities installed within the circuit to reduce possible queueing and bottlenecks
Staff who are in scope to return will undergo an individual assessment before they return
Return to the office induction process in place
The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:
High

Existing Control Measures

Toilet users able to wash their hands using soap and water before leaving
Signage provided giving advice on hygiene measures
Signage displayed to ask toilet users to shut toilet lids before flushing to help reduce surface contamination
Those who are showing symptoms of COVID 19 are asked not to attend the office
Toilet facilities cleaned regularly
Staff who are in scope to return will undergo an individual assessment before they return
Return to the office induction process in place

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:

High

Existing Control Measures

Line managers and others available to provide support and guidance.
 Offices buildings are less populated reducing contact with others.
 Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.
 Information, instruction and training given to participants.
 Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
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With Existing Controls:

Low

Further Control Measures

8. Staffing

Description of Activity:

Staffing levels and participation during PLAB exams

Risk Assessment

Hazard 1. Contact with others or contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:

High

Existing Control Measures

Fewer staff required

Staff operate in small groups to reduce the risk of transmission

Measures in place to maintain social distancing (barriers, signage, floor markings etc)

Supervision to challenge non compliance with any measures

Information, instruction and training given to staff

Those who are showing symptoms of COVID 19 are asked not to attend the office

Instructions and guidance communicated to others attending the office

Cleaning products available to clean equipment or surfaces

Hand washing facilities and hand sanitiser available

Enhanced cleaning regime carried out within PLAB including frequent cleaning of touchpoints

Variation in roles/attendance

PLAB running at reduced capacity

Staff who are in scope to return will undergo an individual assessment before they return

Return to the office induction process in place

The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Line managers and others available to provide support and guidance.
 Offices buildings are less populated reducing contact with others.
 Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.
 Information, instruction and training given to participants.
 Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
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With Existing Controls:

Low

Further Control Measures

9. Leaving the building

Description of Activity:

On completion of the examination participants will leave the building

Risk Assessment

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:
High

Existing Control Measures

Departure from PLAB staggered to reduce congestion at lockers

Measures in place in reception to maintain social distancing (barriers, signage, floor markings etc)

Supervision at reception to challenge non compliance with any measures

Information, instruction and training given to staff

Instructions and guidance on leaving the building given to PLAB participants

Lifts running at a reduced capacity (less people per journey)

Those who are showing symptoms of COVID 19 are asked not to attend the office

Lanyards, keys etc dropped into buckets - not handed back to staff

PLAB running at reduced capacity

Staff who are in scope to return will undergo an individual assessment before they return

The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:

High

Existing Control Measures

Hand washing facilities and hand sanitiser available
Guidance and instruction on hygiene measures available

Supervision to challenge non compliance with any measures when leaving the building

Those who are showing symptoms of COVID 19 are asked not to attend the office

Cleaning products available to clean equipment or surfaces

Procedures written to instruct staff how best to carry out operational activities e.g. collecting security passes, not sharing pens or stationary etc

Lanyards, keys etc dropped into buckets to be cleaned/rested before reuse

Enhanced cleaning regime carried out including frequent cleaning of touchpoints (lift buttons, door handles etc)

Staff who are in scope to return will undergo an individual assessment before they return

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:

High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)

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[%20work%20related%20stress.75291386.pdf](https://insideinfo.gmc-uk.org/cdn/res/Risk%20assessment%20-%20work%20related%20stress.75291386.pdf)

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Description of Activity:

Staff set up the circuit before the exams begin and take it down when they have finished. Equipment is cleaned before it is packed away

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:

High

Existing Control Measures

- Measures in place in reception to maintain social distancing (barriers, signage, floor markings etc)
- Supervision at reception to challenge non compliance with any measures
- Information, instruction and training given to staff
- Those who are showing symptoms of COVID 19 are asked not to attend the office
- Staff to avoid face to face working
- Staff to work side by side or back to back where possible
- Face coverings and disposable nitrile gloves available
- Staff to maintain distance from each other where possible
- Staff work in teams - teams to avoid mixing
- Teams to set up designated rooms
- PLAB running at reduced capacity
- Staff who are in scope to return will undergo an individual assessment before they return
- Procedure on how to deal with someone showing symptoms of COVID-19
- Return to the office induction process in place
- The use of face coverings is encouraged in public and communal areas where appropriate

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus through contact with contaminated surfaces

Uncontrolled Risk:
High

Existing Control Measures

- Guidance and instruction on hygiene measures available
- Those who are showing symptoms of COVID 19 are asked not to attend the office
- Procedures written to instruct staff how best to set up and take down the circuit
- Cleaning products available to clean equipment or surfaces
- Equipment cleaned before being put away
- Hand washing facilities and hand sanitiser available
- Staff who are in scope to return will undergo an individual assessment before they return
- PPE available (face coverings, disposable nitrile gloves)
- Procedure on how to deal with someone showing symptoms of COVID-19
- Return to the office induction process in place for staff

With Existing Controls:

Low

Further Control Measures

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

- Line managers and others available to provide support and guidance.
- Offices buildings are less populated reducing contact with others.
- Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.
- Information, instruction and training given to participants.
- Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
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With Existing Controls:

Low

Further Control Measures

11. Travelling to and from Hardman Square

Description of Activity:

Participants travelling to and from Hardman Square for PLAB

Risk Assessment

Hazard 1. Contact with others/contaminated surfaces

Transmission of coronavirus during travel to and from Hardman Square

Uncontrolled Risk:

High

Existing Control Measures

Staff attending the office are asked to avoid using public transport where possible

Those who are showing symptoms of COVID 19 are asked not to attend the office

Arrival and departure times staggered where possible to allow travel at quieter times of the day and avoid crowded locations

Handwashing facilities (or hand sanitiser) available so that individuals can wash their hands at entry and exit points

Staff who are in scope to return will undergo an individual assessment before they return

With Existing Controls:

Low

Further Control Measures

Hazard 2. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:

High

Existing Control Measures

Line managers and others available to provide support and guidance.

Offices buildings are less populated reducing contact with others.

Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.

Information, instruction and training given to participants.

Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)

<https://insideinfo.gmc-uk.org/cdn/res/Risk%20assessment%20-%20work%20related%20stress.75291386.pdf>

With Existing Controls:

Low

Further Control Measures

12. Accommodation

Description of Activity:

Examiners and candidates may use accommodation prior to or after the PLAB exams

Risk Assessment

Hazard 1. Contact with others/contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:
High

Existing Control Measures

Examiners to book through CTM where possible
GMC have asked approved hotels available through CTM for evidence of measures taken to control the transmission of coronavirus

Attendees are responsible for ensuring hotels comply with government guidelines. Before booking accommodation individuals should ask what measures are being taken to control the transmission of coronavirus (hygiene, social distancing etc)

Those who are showing symptoms of COVID 19 are asked not to attend

With Existing Controls:

Low

Further Control Measures

Hazard 2. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Examiners can discuss concerns related to accommodation with GMC

Those who are showing symptoms of COVID 19 are asked not to attend

With Existing Controls:

Low

Further Control Measures

13. Catering/breaks

Description of Activity:

Catering is provided for participants in the exams

Risk Assessment

Hazard 1. Contact with others

Transmission of coronavirus through close contact with others

Uncontrolled Risk:
High

Existing Control Measures

Seating removed to maintain social distancing
 Catering and breaks staggered throughout the day
 No buffet style catering - unwrapped food removed
 Measures in place to maintain social distancing (barriers, signage, floor markings etc)
 Supervision to challenge non compliance with any measures
 Information, instruction and training given to staff
 Those who are showing symptoms of COVID 19 are asked not to attend

With Existing Controls:

Low

Further Control Measures

Hazard 2. Contact with contaminated surfaces

Transmission of coronavirus

Uncontrolled Risk:
High

Existing Control Measures

Hand washing facilities and hand sanitiser available
 Enhanced cleaning regime carried out within PLAB including frequent cleaning of touchpoints
 Cleaning products available to clean equipment or surfaces
 Those who are showing symptoms of COVID 19 are asked not to attend
 No buffet style catering - unwrapped food removed
 Cutlery individually wrapped

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Hazard 3. Anxiety/Stress

Concerns around wellbeing affecting an individual's mental health

Uncontrolled Risk:
High

Existing Control Measures

Line managers and others available to provide support and guidance.
Offices buildings are less populated reducing contact with others.
Social distancing and enhanced hygiene measures put in place to help reduce anxiety levels.
Information, instruction and training given to participants.
Refer to separate risk assessment 'Work related stress -GMC/MPTS (RA000147)
<https://insideinfo.gmc-uk.org/cdn/res/Risk%20assessment%20-%20work%20related%20stress.75291386.pdf>
Participants can discuss issues with GMC staff

With Existing Controls:

Low

Further Control Measures

Risk Assessment

Actions

Reference: RA000337/3

Sign-off Status: Approved

Actions associated with this Risk Assessment

***** No Actions have been recorded*****