

National training survey 2015

Updating programme specific questions

This briefing note sets out the process for reviewing programme specific questions for the 2015 national training survey.

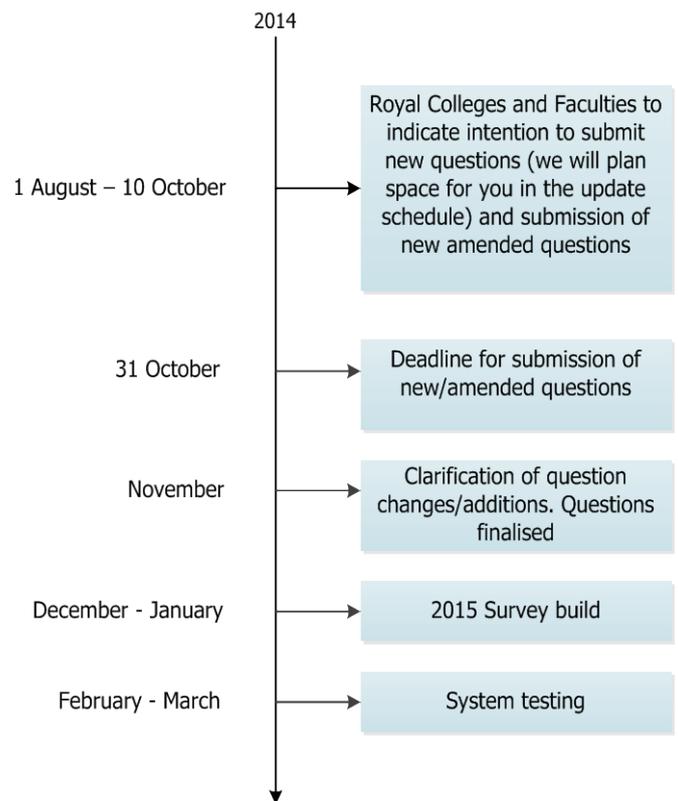
Background

This briefing note is for medical royal colleges, faculties and the UK Foundation Programme Office.

Each annual national training survey includes the opportunity for you to include questions that will help you understand how your curricula and assessment systems are being delivered locally.

This note provides information for you on the process for reviewing and updating your questions for the 2015 national training survey.

As a general rule, if the requirements of the curriculum have not changed we encourage you to retain as many questions as possible, so that you can carry out trend analysis on the results from 2012 to 2015.



That said, as part of our commitment to the continuous improvement of the survey, we actively encourage curriculum setters to review their questions in order to ensure that each question remains relevant, useful and unambiguous.

Key points

- The questions should be important to the delivery of the curriculum and assessment system.
- Avoid asking questions that can be answered via other data sources (for example ARCP). This particularly includes quantitative questions such as 'how many X procedures have you done?' We recommend you aim for questions about the quality of trainees' experience.
- Each question asked should be underpinned by a clear rationale and serious consideration should be given to how answers will be utilised.
- You should avoid covering any of the generic question themes in your questions so that trainees in your programmes don't have to answer similar questions multiple times. You can find the [full generic and demographic question](#) set from 2014 on our website.
- We cannot support the analysis of free text responses due to the level of resources required to read and categorise them. Colleges/faculties would be expected to resource the review of, and response to, free text answers should they choose to include them.
- We encourage you to test any proposed changes with your trainee network.
- Please find attached to this note some general guidance on question setting best practice (annex A).

Completing the template

We have created a template for you to complete (annex B). Worksheet 1 of the template shows your current questions, from the 2014 survey. Please indicate against each question if you want to either keep or discard the question. In worksheet 2 please include any new questions you want to add. Be sure to give a rationale for each question. This will help us to understand your reasoning when reviewing the questions for the final survey design.

Support available

We will provide survey question writing review support for you as standard. We will review your change requests and provide feedback for where the following apply:

1. A question is ambiguous.
2. The potential responses appear not to provide the required information.
3. Where a question is duplicated in the generic or demographic question set.
4. Where the terminology used doesn't match that used throughout the survey.
5. Where the question style greatly differs from that used in the core question set or in the rest of your question set.

Focused question writing workshops

From June 2014 onwards we are rolling out a programme of bespoke, in-depth support for all training committees / specialty advisory committees (SACs) in order to achieve a thorough review of all PSQs. We want to ensure that the PSQs continue to yield useful information and that they are written to the highest standards of survey design. We are now in a position to offer expert help with this.

Over the next two years we are running a series of focused workshops with each programmes training committee and will be contacting you all personally in due course to offer this support. In the meantime, please feel free to contact us if you are interested in finding out more.

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