

Action Plan for North Devon District Hospital Undermining Check 2014/15

Requirements

Report Ref	Due Date	Description	Action taken by LEP / LETB / Deanery to date	Further action planned by LEP / LETB / Deanery to date	Timeline for action (month/ year)	LEP / LETB / Deanery lead
1	Dean's Report October 2015	The use of outdated terminology to describe doctors in training and rotas (for example, 'SHO') must cease to be used. All documentation, guidance and rotas should be reviewed to ensure that this terminology is removed. The Trust should refer to GMC guidance on clinical supervision. (TTD Standard 1.2)	Documents including Junior doctor handbooks, rotas and bleep lists checked for outdated terminology. <i>Evidence supplied:</i> <i>Copy of T&O rota</i> <i>Copy of General Surgical rota</i> <i>Copy of bleep list</i> <i>Copy of Junior doctor handbook T&O</i> <i>Copy of Junior doctor handbook, General Surgery</i> Medical HR department, Website manager and Head of Governance checked papers, web site and policies respectively		March 2015	Miss Cheryl Baldwick Clinical Director
2		Doctors in training must have timely access to senior support and there must be a clearly defined pathway for accessing this	Defined pathway for accessing support detailed in T&O Handbook and in General Surgery Hospital at Night Meeting		April 2015	Miss Ceri Beaton Lead Clinician, General Surgery Mr Andrew Temple, Lead Clinician, Trauma &

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		support at all times. (TTD Standard 1.11)	<p>every evening where patients at risk identified and support made available from other disciplines.</p> <p>Evidence supplied: <i>Copy of Junior doctor handbook T&O</i> <i>Copy of Junior doctor handbook, General Surgery</i></p>			Orthopaedics
3	Dean's Report October 2015	The workload of doctors training in trauma and orthopaedic surgery must be reviewed to ensure that the intensity of work is appropriate in ensuring the delivery of high-quality, safe patient care. (TTD Standard 6.10)	<p>Amendments made to out of hours rota October 2014 to increase daytime cover at week-ends.</p> <p>Revised junior doctor rota implemented from February 2015 (junior doctors no longer cross cover between General Surgery and T&O out of hours)</p> <p>Lead Clinician T&O reminded all junior doctors (in writing) of need to support each other, in the event of variable workload</p> <p>Diary monitoring completed regularly – latest diary monitoring exercise in March 2015 has been</p>	Surgical Tutor to complete in house audit of workload amongst junior doctors	June 2015	Mr Andrew Temple, Lead Clinician, Trauma & Orthopaedics

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			<p>completed and shows that the rota is compliant with New Deal and EWTD Rules</p> <p>Evidence supplied: <i>Diary Monitoring March 2015 outcome</i></p>			

Recommendations

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1	Dean's Report October 2015	The Trust should review the out of hours handover arrangements within general surgery and trauma and orthopaedics, to ensure that they are appropriate in ensuring continuity of patient care. (TTD Standard 1.6)	Handovers reviewed on separating T&O and General Surgery out of hours handover.		February 2015	Miss Ceri Beaton Lead Clinician, General Surgery Mr Andrew Temple, Lead Clinician, Trauma & Orthopaedics
2	Dean's Report October 2015	The Trust should closely monitor the working patterns and intensity of work for junior doctors in training to ensure that it is appropriate and compliant with European Working Time Regulations. (TTD Standard 2.1, TTD Standard 6.10)	Diary monitoring completed regularly Diary monitoring completed regularly – latest diary monitoring exercise in March 2015 has been completed and shows that the rota is compliant with New Deal and EWTD Rules	Regular diary monitoring to continue	March 2015	Mrs Tina Squire Medical HR Manager
3	Dean's Report October 2015	The Trust should ensure that education is reported to the local education provider (LEP) Board as a standing agenda	Annual report from Director of Medical Education presented to Trust Board annually	Director of Medical Education invited to Trust Board Briefings twice per year	July 2015	Dr George Thomson, Medical Director

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		item so that it is monitored. (TTD Standard 7.2)				