

## Clinical attachment report form

This is a request for a clinical attachment report on behalf of:

Applicant's name

Applicant's GMC reference number

## Request

Dear

the applicant's supervising  
consultant

The doctor identified above has made an application for registration with a licence to practise. As part of their application the doctor has indicated that they spent a period of time on a clinical attachment under your supervision.

We recognise that because this doctor was not registered with a licence to practise they were not able to undertake the duties of a registered doctor during their time with you. However, before granting registration with a licence to practise to any doctor, we must, by law, be satisfied that their fitness to practise is not impaired and that they have the necessary knowledge, skills and experience.

We appreciate that whilst a clinical attachment may allow a doctor to demonstrate that they have kept their knowledge up to date it will not generally provide evidence that their skills have been kept up to date. However, any information you can provide concerning this doctor performance will help us decide whether registration should be granted.

The standards outlined on the following pages show the areas we would like your report to cover. These are drawn from our publication *Good medical practice* which describes the standards of competence, care and conduct which patients have a right to expect of their doctors. It is against these standards that doctors are judged.

Please note that a copy of the completed report will be shared with the applicant.

Thank you for your assistance.

Please send your completed report form to:

**General Medical Council**  
**Registration Support Team (Investigation and Intelligence)**  
**3 Hardman Street**  
**Manchester**  
**M3 3AW**

## Details of the clinical attachment

Specialty

Name and address of hospital where the applicant was undertaking the clinical attachment

Period of attachment

From

To

## The standards

The notes in the table below show the areas we would like your report to cover. These are drawn from our publication *Good medical practice* which describes the standards of competence, care and conduct which patients have a right to expect of their doctors. It is against these standards that doctors are judged.

### Standard

### Description of standard

Standard	Description of standard
1 <b>Good clinical care</b>	
Assessment of the patient's condition based on history, physical examination and recognition of clinical signs	Does this doctor make an adequate assessment of the patient's condition based on the history and clinical signs and, if necessary, appropriate examination?
Providing or arranging investigations and treatment	Does this doctor provide or arrange appropriate and timely investigations and treatment? Are they competent when making diagnoses and when giving or arranging treatment?
Judgement and patient management	Is this doctor's judgement reliable? Do they show awareness of complications? Is their ward/out-patient management safe? Do they recognise and work within the limits of their competence? Do they consult and seek advice appropriately?
Practical skills	Are this doctor's practical skills adequate?
Involvement of doctors and other health care professionals in providing clinical care	Does this doctor consult colleagues and refer to other practitioners when indicated? Do they keep colleagues informed when sharing the care of patients?
Record keeping	Does this doctor keep clear, accurate and contemporaneous records which are adequate to inform others about the care of patients? Do they report relevant clinical findings, decisions made and information given to patients, and drugs or treatment prescribed?
Use of resources	Does this doctor pay due regard to efficiency and the use of resources?
Use of technology	Is this doctor competent in the use of IT which is necessary for patient care, such as information storage and retrieval systems?

Standard	Description of standard
<p><b>2 Maintaining good medical practice</b></p> <hr/> <p>Basic science</p> <hr/> <p>Clinical knowledge and skills</p> <hr/> <p>Ethical and legal framework of practice</p>	<p>Does this doctor have adequate knowledge of the physical, behavioural, epidemiological and clinical sciences upon which medicine depends?</p> <hr/> <p>Does this doctor possess an appropriate level of understanding of acute illness and of disabling and chronic diseases within the specialty, and of relevant interventions in acute and chronic illness?</p> <p>Do they keep knowledge and skills up to date? Do they participate regularly in educational activities? Do they take part in regular and systematic medical and clinical audit? Do they respond constructively to assessments and appraisals of professional competence and performance?</p> <hr/> <p>Does this doctor observe and keep up to date with the laws and statutory codes which affect their work?</p>
<p><b>3 Professional relationships</b></p> <hr/> <p>Professional relationships with patients</p> <hr/> <p>Working with other doctors</p> <hr/> <p>Working with other health care professionals</p>	<p>Does this doctor establish and maintain the trust of patients? Do they listen to and respect their views, and their right to be involved in decisions about their care? Do they respect confidentiality and the privacy and dignity of patients? Are they accessible? Do they respond honestly and constructively to complaints or if things go wrong?</p> <hr/> <p>Is this doctor accessible? Do they work constructively as part of the clinical team? Do they respect the skills and contributions of others?</p> <hr/> <p>Is this doctor accessible? Do they respect the skills and contributions of other health care workers? Do they delegate, consult and refer appropriately?</p>
<p><b>4 Treatment in emergencies</b></p>	<p>Is this doctor willing and able to deal with common medical emergencies and with other illness in an emergency? Can they be relied upon to take prompt and suitable action within the limits of their competence and to seek assistance where necessary?</p>
<p><b>5 Communication skills</b></p>	<p>Does this doctor give patients the information they ask for or need about their condition, its treatment and prognosis, in a way they can understand? Do they communicate adequately with colleagues and other health care professionals?</p>
<p><b>6 Teaching and training (if applicable)</b></p>	<p>Not all observers will be involved in teaching or training others. If applicable:</p> <p>Does this doctor accept responsibility for teaching junior colleagues? Do they ensure that juniors are properly supervised? Are they honest and objective in assessing the performance of others?</p>

Standard	Description of standard
7 <b>Attitudes</b>	Is this doctor dependable? Do they display honesty and integrity? Do they always act in the best interests of patients?
Reliability and probity	
Initiative	Does this doctor show an appropriate degree of initiative?
Timekeeping	Is this doctor punctual and reliable? Do they contact the unit to warn of a problem?
8 <b>Administration</b>	Is this doctor efficient in the management of their own time and professional activities? Can they be relied upon to deal with the tasks required?
9 <b>Occupational health</b>	Does this doctor follow safe practices relating to chemical, physical and psychological hazards in the workplace?

## Part B – Your assessment of the applicant’s performance against the standards

On the basis of your observation of this doctor, please use the section below to comment on their capabilities in relation to each of the areas listed.

If you are unable to comment on the doctor’s capabilities in any area, please tick the ‘Not assessed’ box for that section.

Standard	Standard achieved	Standard not achieved	Not assessed
<b>1 Good clinical care</b>			
Assessment of the patient’s condition based on history, physical examination and recognition of clinical signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Providing or arranging investigations and treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgement and patient management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Practical skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Involvement of doctors and other health care professionals in providing clinical care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Record keeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use of resources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use of technology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2 Maintaining good medical practice</b>			
Basic science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clinical knowledge and skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethical and legal framework of practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3 Professional relationships</b>			
Professional relationships with patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working with other doctors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working with other health care professionals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Part B (continued)**

Standard	Standard achieved	Standard not achieved	Not assessed
4 <b>Treatment in emergencies</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 <b>Communication skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 <b>Teaching and training</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 <b>Attitudes</b>			
Reliability and probity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 <b>Administration</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 <b>Occupational health</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide any additional comments you wish to make in the box below. This is particularly important if you have any concerns that the doctor does not meet the standards for practice drawn from our publication *Good medical practice*.

