

Education Advisory Forum – Statement of Purpose

Purpose

- 1 To provide a high level forum for the GMC to engage widely and effectively with our key interest groups on education, training and assessment matters, ensuring we are able to best develop and promote a strategic approach to this work across all countries of the UK.
- 2 To advise the GMC on regulatory issues, including:
 - a Broad Policy considerations for the design and development of curricula and assessment systems.
 - b The development and operation of GMC assessments and assessments overseen by the GMC.
 - c The delivery of undergraduate and postgraduate medical education and training and ongoing career progression.

Duties and activities

- 3 The Forum will, as required advise on:
 - a The design and delivery of undergraduate medical education.
 - b The design and delivery of the foundation years.
 - c The design and delivery of specialty including GP training.
 - d Continuing Professional Development.
 - e The development and quality assurance of GMC assessments including the Medical Licensing Assessment.
 - f The development of curricula and programmes of assessment approved by the GMC.

- 4 In developing its advice the Forum will take into account the standards for education and contribute to embedding equality and diversity considerations across its remit.

Membership

- 5 The Chair of the Forum will be the Director of Education and Standards.
- 6 The Forum will consist of a broad mix of individuals invited either in a personal capacity for their particular expertise, or reflective of our key interest groups, including doctors (students and trainees) patients, the public and the service, medical schools, and medical Royal Colleges and Faculties, including those attending in a representative capacity. In order to keep the membership to a workable level the group will not be fully representative, but four country representation will be maintained.
- 7 Additional co-opted members may be appointed from time to time to provide expertise on specific issues.
- 8 The Forum will be constituted for an initial period to 31 December 2020.
- 9 The Forum may convene one or more task and finish groups to report to it on specific specialist areas. These groups may comprise Board members and/or co-opted members.
- 10 Membership will be offered at the invitation of the Chief Executive on the recommendation of the Director of Education and Standards.

Meetings

- 11 The Forum will be expected to meet four times a year, dependent on business requirements.

Working arrangements

- 12 The GMC governance team will provide the secretariat for the Forum and organise the agenda and papers for its meetings.
- 13 Discussion will be focused around a mix of papers and presentations. Papers for each meeting will normally be sent electronically to members at least seven days in advance of Forum meetings. Copy papers will be posted to members requiring a hard copy.
- 14 Meeting papers and minutes will be published on the GMC website.

Reporting and accountability

- 15** The Forum will provide advice to the GMC, which will take that advice into account in the delivery of its Corporate Strategy.
- 16** The work of the Forum will be reported to the Chief Executive and to Council through the Chief Executive's report, as required.