

Application Dividers for CESR/CEGPR Applications

- Please use these application dividers to order your evidence in support of your CESR/CEGPR application.
- The application sections in this divider pack mirror the sections in the online application form and the specialty specific guidance (SSG).
- Please print this document and sort your evidence into the relevant sections.
- Please ensure you read the SSG for the specialty that you are applying in.
- Note: You are not necessarily expected to provide evidence under every section; the SSG will provide you with further information about the type of evidence to submit.

Curriculum Vitae

Registration Information

Primary medical qualification

Specialist medical qualification(s)

Curriculum or syllabus (if undertaken outside the UK)

Specialist registration outside the UK

Honours and prizes

Other relevant qualifications and certificates

Assessments and appraisals

RITAs, ARCPs and training assessments

360° and multi-source feedback

Awards and discretionary points letters

Personal development plans (PDP)

Participation in assessment, appraisal and appointment process

Logbooks

Consolidation, cumulative data sheets, summary lists and annual caseload statistics

Medical reports

Case histories

Referral letters discussing patient handling

Patient lists

Departmental (or trust) workload statistics and annual caseload statistics

Rotas, timetables and job plans

Courses relevant to the curriculum

Portfolio (electronic or revalidation)

Employment letters and contracts of employment

Job descriptions

Job plans

Research papers, grants, patent designs

Publications within specialty field

Presentations, poster presentations

CPD record certificates and certificates of attendance

CPD registration points from UK medical royal colleges (or equivalent body overseas)

Membership of professional bodies and organisations

Teaching timetables

Lectures

Feedback or evaluation forms from those taught

Letters from colleagues

Attendance at teaching or appraisal courses

Participation in assessment, appraisal and appointment process

Audits undertaken by applicant

Reflective diaries

Service improvement and clinical governance meetings

Health and safety

Communication with colleagues

Communication with patients

Working in multidisciplinary teams

Management and leadership experience

Chairing meetings and leading projects

Honesty and integrity

Equality and human rights

Data protection

Testimonials and letters from colleagues

Thank you letters, cards from colleagues and patients

Complaints and responses to complaints