

24 February 2015

Council

To consider

2016 Schedule of meetings

Issue

- 1 The proposed dates of Council, Committee and UK Advisory Forum meetings in 2016.

Recommendation

- 2 Council is asked to agree the 2016 schedule of meetings.

2016 Schedule of meetings

Issue

Council

- 3 The draft schedule of Council meetings for 2016 is at Annex A. Council previously agreed that it should meet four times a year, with provision made for two additional seminars/meetings if the work programme required it, and to have an awayday. Experience over the past few years suggests that the work programme requires six meetings for Council's business. We propose therefore that Council should meet with this frequency, and that the dates will be utilised for meetings, and/or seminars and closed session discussions, subject to the requirements of the forward work programme as it develops. .
- 4 In accordance with established practice, most Council meetings in 2016 are scheduled to take place in London, and we plan to hold one meeting in Manchester.

Committees and UK Advisory Forums

- 5 The draft schedule of Committees (Audit and Risk Committee, Remuneration Committee, Investment Sub-Committee, and the Board of Pension Trustees), UK Advisory Forums and other group meetings is at Annex B. The frequency of meetings has been determined in accordance with the working arrangements set out in their statements of purpose.

Working arrangements

- 6 A usual, it will be open to Chairs to propose alternative dates, in consultation with other members, and to decide as the work programmes develop, whether there is a need to hold all of the proposed meetings scheduled, or indeed if additional meetings are required. It is proposed that all meetings will be held in London. Video conference facilities from our other offices will be arranged as required, on request.
- 7 We have taken into account dates of school holiday periods and major religious festivals. We avoided scheduling meetings in early January, late July, August and late December 2016. However, due to the number of dates required and the fact that half terms and summer holidays vary between schools and different regions, and in each of the four countries, we have been able to completely avoid these periods. For the most part, we have also succeeded in avoiding scheduling meetings on the dates and observations of major religious festivals.

Supporting information

How this issue relates to the corporate strategy and business plan

- 9 Strategic aim five in our Corporate Strategy states that we will work better together to improve our overall effectiveness, our responsiveness and the delivery of our regulatory functions. The forward meeting schedule supports the governance framework that is in place to help deliver our statutory and charitable purposes.

If you have any questions about this paper please contact: Christine Payne, Head of Governance, cpayne@gmc-uk.org, 020 7189 5422.

2016 Council meetings

The proposed meeting schedule for Council is as follows:

Thursday 25 February 2016, 09:00-13:00

Tuesday 19 April 2016, 09:00-13:00 (Seminar/closed session)

Tuesday 7 June 2016, 09:00-13:00 (Manchester)

Wednesday 6/Thursday 7 July 2016, Council Awayday – residential/overnight

Thursday 29 September 2016, 09:00-13:00

Wednesday 9 November 2016, 09:00-13:00 (Seminar/closed session)

Wednesday 14 December 2016, 09:00-13:00

2016 Committee and other group meetings*

Audit and Risk Committee

Thursday 10 March 2016

Wednesday 11 May 2016

Wednesday 14 September 2016

Thursday 17 November 2016

Remuneration Committee

Thursday 11 February 2016

Tuesday 1 November 2016

Investment Sub-Committee

Wednesday 16 March 2016

Tuesday 14 June 2016

Wednesday 28 September 2016

Thursday 24 November 2016

* Meeting dates are subject to agreement with Board/Committee Chairs/members

Board of Pension Trustees

Wednesday 24 February 2016

Wednesday 18 May 2016

Tuesday 21 June 2016

Tuesday 20 September 2016

Thursday 27 October 2016

GMC/MPTS Liaison Group

Tuesday 17 May 2016

Wednesday 2 November 2016

MPTS Advisory Committee *

Tuesday 23 February 2016

Tuesday 10 May 2016

Wednesday 7 September 2016

Tuesday 15 November 2016

UK Advisory Forums in Scotland, Northern Ireland and Wales

Thursday 3 March 2016 (Northern Ireland)

Wednesday 9 March 2016 (Wales)

Tuesday 15 March 2016 (Scotland)

Wednesday 5 October 2016 (Wales)

Thursday 13 October 2016 (Scotland)

Wednesday 19 October 2016 (Northern Ireland)

* Working arrangements for the new statutory committee are to be agreed