

To consider

2015 Schedule of meetings

Issue

- 1 The proposed dates of Council, Committee and UK Advisory Fora meetings in 2015.

Recommendation

- 2 Council is asked to agree the 2015 schedule of meetings.

2015 Meeting Schedule

Issue

Council

- 3 The draft schedule of Council meetings is at Annex A. We propose that there should be four Council meetings in 2014, together with one awayday. The dates will be utilised for meetings, which may also include seminars and closed session discussions, subject to the requirements of the forward work programme as it develops. Provision has also been made for two additional Council seminars/meetings, if the work programme requires it.
- 4 In accordance with established practice, most Council meetings in 2015 are scheduled to take place in London, and we plan to hold one meeting in Manchester.

Committees and UK Advisory Fora

- 5 The draft schedule of Committees (Audit and Risk Committee, Remuneration Committee, and the Board of Pension Trustees), UK Advisory Fora and other group meetings is at Annex B. The frequency of meetings has been determined in accordance with the working arrangements set out in their statements of purpose.
- 6 The schedule also includes dates proposed for the MPTS Advisory Committee and GMC/MPTS Liaison Group, which will be agreed by the Chair of the MPTS and the Chair of Council.

Working arrangements

- 7 As usual, it will be open to Chairs to propose alternative dates, in consultation with other members, and to decide as the work programmes develop, whether there is a need to hold all of the proposed meetings scheduled, or indeed if additional meetings are required. It is proposed that all meetings will be held in London. Video conference facilities from our other offices will be arranged as required, upon request.
- 8 A mid-term review of the chair and membership of the governance committees/boards will take place towards the end of 2014. Council members are therefore advised to make note of all of the proposed meeting dates in case they move to other committees/boards.

- 9 We have taken into account dates of school holiday periods and major religious festivals. We have avoided scheduling meetings in early January, late July, August and late December 2015. However, due to the number of dates required and the fact that half term and summer term holidays vary between schools and different regions, and in each of the four countries, we have not been able to completely avoid these periods. For the most part we have also succeeded in avoiding scheduling meetings on the dates of major religious festivals.

Supporting information

How this issue relates to the corporate strategy and business plan

10 Strategic aim five in our Corporate Strategy states that we will work better together to improve our overall effectiveness, our responsiveness and the delivery of our regulatory functions. The forward meeting schedule supports the governance framework that is in place to help deliver our statutory and charitable purposes.

Other relevant background information

11 A review of governance is currently underway. The schedule of meetings may therefore be adjusted in the event of any agreed changes to the governance framework affecting the current working arrangements if required.

**If you have any questions about this paper please contact:
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020 7189 5422.**

Annex A

Council meetings in 2015

The proposed meeting schedule for Council is as follows:

Tuesday 24 February 2015, 10:00-13:00

Thursday 23 April 2015, 10:00-13:00, Provisional – Seminar/meeting

Tuesday 2 June 2015, 10:00-13:00

Wednesday 1 July/Thursday 2 July 2015 (Council Awayday – residential),
from 13:00 and overnight to 13:00

Wednesday 30 September 2015, 10:00-13:00

Wednesday 11 November 2015, 10:00-13:00, Provisional – Seminar/meeting

Thursday 10 December 2015, 10:00-13:00

Annex B

Committee and other Group/Fora meetings in 2015

- as of 18.02.14

Audit and Risk Committee

Thursday 12 March 2015

Thursday 07 May 2015

Tuesday 15 September 2015

Thursday 12 November 2015

Remuneration Committee

Thursday 12 February 2015

Wednesday 04 November 2015

Board of Pension Trustees

Wednesday 11 February 2015

Wednesday 29 April 2015

Tuesday 09 June 2015

Thursday 22 October 2015

Thursday 03 December 2015

UK Advisory Fora in Scotland, Northern Ireland and Wales (October dates provisional subject to UKAF attendee discussion/feedback)

Thursday 05 March 2015 (Scotland)

Wednesday 11 March 2015 (Northern Ireland)

Wednesday 18 March 2015 (Wales)

Thursday 01 October 2015 (Scotland)

Thursday 08 October 2015 (Wales)

Tuesday 13 October 2015 (Northern Ireland)

MPTS Advisory Committee

Tuesday 27 January 2015

Wednesday 06 May 2015

Wednesday 09 September 2015

Tuesday 17 November 2015

GMC/MPTS Liaison Group (to meet twice, subject to approval of revised Statement of Purpose)

Wednesday 13 May 2015

Wednesday 25 November 2015