

*To consider*

## **2014 Schedule of meetings**

### **Issue**

1. The dates of Council, Committee and UK Advisory Fora meetings in 2014.

### **Recommendation**

2. Council is asked to agree the 2014 schedule of meetings.

## Issue

### *Council*

3. The draft schedule of Council meetings is at annex A. We propose that there should be four Council meetings in 2014, together with one awayday. The dates will be utilised for meetings, which may also include seminars and closed session discussions, subject to the requirements of the forward work programme as it develops. Provision has also been made for two additional Council meetings, if the work programme requires it.

4. In accordance with established practice, most Council meetings in 2014 are scheduled to take place in London, and we plan to hold one meeting in Manchester.

### *Committees and UK Advisory Fora*

5. The draft schedule of Committees (Audit and Risk Committee, Remuneration Committee, and the Board of Pension Trustees), UK Advisory Fora and other group meetings is at annex B. The frequency of meetings has been determined in accordance with the working arrangements set out in their statements of purpose.

6. As usual, it will be open to chairs to propose alternative dates, in consultation with other members, and to decide as the work programmes develop, whether there is a need to hold all of the proposed meetings scheduled, or indeed if additional meetings are required. It is proposed that all meetings will be held in London. Video conference facilities from our other offices will be arranged as required, upon request.

7. The schedule also includes dates proposed for the MPTS Committee and GMC/MPTS Liaison Group, which will be agreed by the Chair of the MPTS and the Chair of Council.

8. We have taken into account dates of school holiday periods and major religious festivals. We have avoided scheduling meetings in early January, late July, August and late December 2014. However, due to the number of dates required and the fact that half term and summer term holidays vary between schools and different regions, and in each of the four countries, we have not been able to completely avoid these periods. For the most part we have also succeeded in avoiding scheduling meetings on the dates of major religious festivals.

## Supporting Information

### How this issue relates to the corporate strategy and business plan

9. Strategic aim 7 of the 2013 Business Plan states that we will continue to use our resources efficiently and effectively and ensuring the organisation is well governed.

**If you have any questions about this paper please contact:  
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## Annex A

### Council meetings in 2014

The proposed meeting schedule for Council is as follows:

Tuesday 25 February 2014, 10:00-13:00

Thursday 3 April 2014 Provisional - Seminar

Wednesday 21 May 2014 (Manchester), 10:00-13:00

Wednesday 18 June 2014/Thursday 19 June 2014 (Council Away Day – residential),  
from 13:00 and overnight to 13:00

Thursday 25 September 2014, 10:00-13:00

Tuesday 11 November 2014 Provisional - Seminar

Wednesday 10 December 2014, 10:00-13:00

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## Annex B

*Draft as of: 14/05/13*

### Committee and other Group/Fora meetings in 2014

#### **Audit and Risk Committee**

Wednesday, 9 April 2014

Thursday, 12 June 2014

Tuesday, 16 September 2014

Thursday, 6 November 2014

#### **Remuneration Committee <sup>1</sup>**

Wednesday, 26 February 2014

Tuesday, 04 November 2014

#### **Pension Trustees <sup>1</sup>**

Wednesday, 12 February 2014

Wednesday, 30 April 2014

Tuesday, 10 June 2014

Tuesday, 28 October 2014

Thursday, 4 December 2014

<sup>1</sup> We are in consultation with the relevant committee chairs about these proposed dates

## **UK Advisory Fora in Scotland, Northern Ireland and Wales**

Wednesday, 5 March 2014 (Scotland)

Tuesday, 11 March 2014 (Wales)

Thursday, 20 March 2014 (Northern Ireland)

Thursday, 18 September 2014 (Scotland)

Wednesday, 1 October 2014 (Northern Ireland)

Wednesday, 8 October 2014 (Wales)

## **MPTS Committee**

Tuesday, 28 January 2014

Wednesday, 7 May 2014

Tuesday, 9 September 2014

Tuesday, 18 November 2014

## **GMC/MPTS Liaison Group**

Tuesday, 11 February 2014

Tuesday, 13 May 2014 (Manchester)

Wednesday, 17 September 2014

Tuesday, 25 November 2014 (Manchester)