
UK Medical Schools Annual Return 2007/08: QABME

The QABME Annual Return Process

Every year, each medical school must provide a return to the GMC that:

- a. Identifies significant changes to curricula, assessments or staffing.
- b. Highlights risks or issues of concern, proposed solutions and corrective actions taken.
- c. Identifies examples of innovation and good practice.
- d. Responds to issues of interest and debate in medical education, including promoting equality and valuing diversity.
- e. Identifies progress on any requirements or recommendations arising from the QABME visit process.

The GMC writes to each medical school towards the end of the calendar year to request the specific information required that year. School returns allow the GMC Education Committee to identify:

- a. Issues to explore with all medical schools.
- b. Examples of good practice that can be shared.
- c. Issues to be investigated with individual medical schools.

If we need to explore an issue, for example the introduction of a new curriculum or significant changes to the curriculum or facilities, the school may be requested to submit detailed information for analysis or may be selected for the QABME visit process.

Name of medical school:	School of Medicine, Cardiff University
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QABME Annual Return Table Templates

Tables 1 to 5 below are part of the GMC's QABME Annual Return Process. They track:

- The steps the schools are taking to address specific requirements and/or recommendations arising out of their QABME review.
- The changes in provision of undergraduate degrees, including risks and innovations resulting from the school's own quality management systems.

What you need to do

Complete Tables 1 to 5 with brief notes. Instructions on what you need to include in each column of the tables are given below.

Tomorrow's doctors area	Requirement/ Recommendation/ Change/ Innovation/ Risk or challenge	Action	Contact	Supporting documents list	Timeline
<p>Identify the most relevant area of Tomorrow's Doctors.</p> <p>This has been pre-populated for each table with general areas. Please amend, delete or duplicate the rows as appropriate.</p>	<p>Identify the areas under each category in the individual tables for:</p> <ul style="list-style-type: none"> ▪ Requirements ▪ Recommendations ▪ Changes ▪ Innovations ▪ Risks or challenges 	<p>List the key actions and steps the school plan to take in order to address each:</p> <ul style="list-style-type: none"> ▪ Requirement ▪ Recommendation ▪ Change ▪ Innovation ▪ Risk or challenge 	<p>State the working group/committee/ person that will be taking the lead on the action identified.</p> <p>Include details of the:</p> <ul style="list-style-type: none"> ▪ Contact name ▪ Email address ▪ Telephone number 	<p>List the document names of any committee decisions, management plans or other documents that evidence the actions.</p> <p>Please do not attach these documents.</p>	<p>State the timeline for each action stipulated.</p> <p>Include an estimate for the final deadline of when the school expects to be able to fully meet any requirements listed.</p>

A fictional example response is provided in Table 1.

Please note that your responses may be published on the GMC's education website pages.

Please send your completed responses on this template by **Monday 17 December 2007** by email to QABME@gmc-uk.org.

Table 1 – Requirements for Cardiff and Swansea

Please list the requirements from your school's last QABME report that have not yet been addressed.

If you do not have any requirements in your last report or have not yet been reviewed under the QABME process, check this box

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
Example: Assessment procedures	To ensure that students receive clear guidance about what is expected of them in their Year 5 OSCE	<ul style="list-style-type: none"> Review of guidance on the Year 5 OSCE on the student intranet Review guidance on the Year 5 OSCE in the Year 5 Handbook Revise student briefing for Year 5 OSCE 	<ul style="list-style-type: none"> Assessment Working Group Dr Joe Bloggs Director of Clinical Studies joebloggs@medschool.ac.uk 01234 567 890 	<ul style="list-style-type: none"> Working group minutes Intranet Revised Year 5 Handbook Briefing notes 	<ul style="list-style-type: none"> Intranet revision completed New handbook due for publication May 08 Briefing notes; July 08
Curricular content and structure	12a. Comply with the GMC requirements for sufficient student choice and the amount of time allocated to SSCs across the five year and GEP Programme. (paragraph 43)	The School is considering adjustments to the design of the human structure study, family case study(see changes below) and oncology project to enhance student choice. The SSC handbook has been updated.	Director SSC Dr Mutjaba Hasan HasanM@cf.ac.uk 029 2071 6987 Dr	SSC Group Curriculum Management Group Board of Studies Revised SSC Handbook	For implementation starting 2007
Curricular content and structure	12b. Combine all elements of the core curriculum into one document per programme and clearly set out the core learning	Learning outcomes for each year of the 5 year programme and years 1 and 2 of GEP were approved by the Board of Medical Studies on 22 nd August 2006. Review of knowledge and	Prof Mark Wiles (Chair of Assessment Working Group) Wiles@cf.ac.uk 029 2074 3798	Intermediate MB Exam Board and Executives Board of Studies Assessment Working Group minutes	2007-08

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
	outcomes for each year of both the five-year programme and GEP. Similar documents should be produced for SSCs.	understanding domain assessments for Intermediate MB to allow more explicitly for differences between GEP and 5 year schemes in years 1&2 and 2&3 respectively. (see also 130-31 below)		Curriculum Management Group minutes	
		The Curriculum Booklet has been completed.	Dr Lorna Tapper – Jones(Academic Lead for Quality) Tapper-JonesLM@cf.ac.uk 029 2087 7182	Curriculum Management Group minutes Curriculum Booklet	2008
Curricular content and structure	12c. Work together to produce a common fitness to practice policy (paragraph 142 to 144)	<p>The Fitness to Practice policy already created and operated within Cardiff University and has been shown to be effective.</p> <p>The new guidelines produced by the GMC in September 2007 have articulated the practice already undertaken by Cardiff University.</p> <p>As a result of a meeting with University of Wales, Swansea Registry it was decided that it was wholly appropriate that the students in question would be subject to the procedures</p>	Rosemary Dillon Head of Student Case Services Cardiff University DillonR@cardiff.ac.uk Tel:029 2087 6772 A.C.Novis@swansea.ac.uk	Cardiff University Fitness to Practice Policy	

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		<p>and regulations of the institution at which they were registered at a given point in time. This particular group of students does not enjoy dual registration; they register at Swansea and then transfer to Cardiff; at the point at which they transfer, they move jurisdiction. The same would apply to any student who transfers their registration from one institution to another - for whatever reason.</p> <p>Whilst the existing FTP Procedures of Cardiff and Swansea might vary in administrative detail, we are satisfied that they nevertheless afford parity of treatment for this group of students. Both institutions have FTP Procedures that apply across the piece to students from a number of disciplines where FTP issues are relevant. It is not only medical students that are affected by such issues and it is essential that the individual institutions can demonstrate parity of treatment amongst</p>			

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		<p>their own students.</p> <p>University of Wales, Swansea Registry would be draf a paragraph reflecting this mutual agreement.</p>			
Delivering the curriculum	<p>13. Cardiff is required to:</p> <p>a) Implement a centralised approach to the monitoring of quality assurance and quality enhancement across the five year programme (paragraph 58)</p>	<p>A year prior to the QABME Cardiff University and the former University of Wales College of Medicine merged. As a result the University systems were introduced and are being implemented throughout the School. A full cycle as yet has not been completed.</p> <p>The School of Medicine is now addressing the information and feedback from external examiners on a School wide basis to ensure consistency across Schools is achieved.</p> <p>Evaluation Schedule for MBCh five year programme has been planned to include in 2007-08 Foundation Studies and Homeostasis Year 1 , Alimentary Subject Panel , Infection and Immunity</p>	<p>Professor David Wilson Sub Dean School of Biosciences WilsonDJ2@cf.ac.uk 029 2087 4129</p> <p>Dr Lorna Tapper – Jones(Academic Lead for Quality) Tapper-JonesLM@cf.ac.uk 029 2087 7182</p>	<p>Board of Studies Minutes</p> <p>Evaluation Schedule</p>	2007

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		Panel, and Human Structure Panel Year 2 and CVR Panel, Health in Society Panel and Neuroscience Panel Year 3.			
	<p>13. Cardiff is required to:</p> <p>b) provide an update on what impact the new developments at UHW have had in improving the quality of teaching in its annual update report to the GMC at the end of 2007 (paragraph 61-63)</p>	<p>Student feedback has been positive.</p> <p>The Student Staff Panel meeting held on 20 September at which students attended praised the teaching in UHW.</p>	<p>Mrs S Williams WilliamsSA2@cf.ac.uk NHS Liaison Unit 029 2074 6367</p>	<p>NHS Feedback Evaluation 2007 UHW Undergraduate Teaching Review Meeting -31 July 2007</p>	2006-2007
	<p>13. Cardiff is required to:</p> <p>c) ensure that resources to provide new learning facilities at Heath Park are secured. These facilities should be appropriate to accommodate the planned increase in medical student</p>	<p>Building work has now begun but has been delayed for a few months. The expected completion is July 2008.</p>	<p>Prof Helen Houston Dean of Undergraduate Studies Houston@cf.ac.uk 029 2074 3014</p>	<p>School Board minutes</p>	2007-08

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
	numbers (paragraph 84)				
Assessing student performance and competence	Provide formative and timely feedback on written assessments to students in all year groups(paragraph 108)	The School's Assessment Working Group has reviewed assessment across the phases of the programmes and the changes have been implemented. In addition to reducing the number of assessments the purpose of the review is to improve the feedback so that it is more timely and structured. In addition it also reduces the overall assessment load. The first phase of reduction in assessment has been implemented already across the five year programme. The inception of the Non Clinical Skills and Competencies Panel will be developing a more consistent feedback reporting process. Revised schedules have been implemented for year 2 and 4. Phase 2 review and standardised feedback procedures to be developed by AWG for approval by BOMS, and implemented on 5 year programme. Revised feedback forms have	Prof Mark Wiles (Chair of Assessment Working Group) Wiles@cf.ac.uk 029 2074 3798	Assessment Working Group minutes and Board of Studies Minutes	2007

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		been produced for 2007-08 including a form for the assessment of group working which has been developed to include peer review of assessment.			
	Implement its planned reduction in the number of assessments in the early years of the programme as soon as feasible and take similar action for the remainder of the programme (paragraph 130 131)	The Assessment Working Group has developed and implemented a revised programme which has reduced and improved the number and timing of knowledge assessments for the Intermediate MB programme. This was implemented from the start of session 2006-07 and ongoing through 2007-08.	Prof Mark Wiles (Chair of Assessment Working Group) Wiles@cf.ac.uk 029 2074 3798	Assessment Working Group minutes Board of Studies minutes	2007-08
	Swansea is required to: Provide details to the GMC of any planned reductions to the assessment programme for the GEP paragraph 134	The changes implemented for 2007-08 by the Partnership Board have resulted in Swansea University GEP and Cardiff University being responsible for their own assessments. In order to ensure parity of standards and transparency across both programmes an Equivalence Group has been created. The Group has responsibility for ensuring equivalence of the	Professor David Wynford-Thomas Dean of the School of Medicine Meddean@cf.ac.uk 029 2074 2020	School Board minutes Cardiff/Swansea Partnership Board minutes Equivalence Group minutes	2007-08 A review to be undertaken at the end of the session 2007-08

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		<p>learning experience of students pursuing both programmes.</p> <p>The group will consider the range and methods of assessment, standards of assessment, learning outcomes, student progression procedures, robust arrangements for the transfer of students from Swansea to Cardiff Universities.</p>			
Student health and conduct	<p>12. Cardiff and Swansea are required to:</p> <p>c. Work together to produce a common fitness to practice policy and appeals procedure (paragraph 142 to 144)</p>	<p>Whilst the existing FTP Procedures of Cardiff and Swansea might vary in administrative detail, we are satisfied that they nevertheless afford parity of treatment for this group of students. Both institutions have FTP Procedures that apply across the piece to students from a number of disciplines where FTP issues are relevant. It is not only medical students that are affected by such issues and it is essential that the individual institutions can demonstrate parity of treatment amongst their own students.</p>	<p>Mr Adrian Novis Assistant Registrar Swansea University A.C.Novis@swansea.ac.uk</p> <p>Mr David Lloyd Head of Section Academic Policy Support Cardiff University LloydDH@cf.ac.uk 029 20875246</p> <p>Rosemary Dillon Head of Student Case Services Cardiff University DillonR@cardiff.ac.uk Tel:029 2087 6772</p>		

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		<p>University of Wales, Swansea Registry would draft a paragraph to reflecting this mutual agreement.</p> <p>The new guidelines produced by the GMC in September 2007 have articulated the practice already undertaken by Cardiff University.</p>			
	<p>13. Cardiff is required to:</p> <p>Ensure that academic and pastoral support for students in years 3-5 improves and to monitor the effectiveness of its new arrangements for achieving this (paragraph 98-100)</p>	<p>Improvements in the pastoral support systems to students and tutors were implemented at the commencement of 2006-07.</p> <p>More clearly signposted academic and pastoral support for students and tutors would be developed.</p> <p>Personal tutors are informed if tutee's performance is weak, and expected to explore any personal support the tutee might need.</p> <p>In addition the inclusion of pastoral support question into Year 3 evaluation has been undertaken.</p> <p>Questionnaires have been</p>	<p>Dr TJ Allen AllenTJ@cf.ac.uk 029 2087 4096 Deputy Sub-Dean Pastoral Support – Years 1 and 2</p> <p>Dr Rosemary Barnes Barnesra@cf.ac.uk 029 2074 2168 Personal Tutor Co-ordinator</p> <p>Dr Kamila Hawthorne Deputy Year 3 Co-ordinator HawthorneK@cf.ac.uk 029 2068 7162</p> <p>Miss Helen Sweetland Clinical Sub Dean Sweetland@cf.ac.uk</p>	<p>Board of Studies minutes</p>	<p>2007-08</p>

Tomorrow's doctors area	Requirements	Action	Contact	Supporting documents list	Timeline
		<p>developed and evaluated for year 3 with an 89% response rate.</p> <p>Exit questionnaires have been circulated for year five, the closing date for responses being 30 November 2007 and are being evaluated at present.</p>	029 2074 2896		

Table 2 – Recommendations

Please list the recommendations from your school's last QABME report. If you have not taken any action on any recommendation(s), please explain why in the action column.

If you do not have any recommendations in your last report or have not yet been reviewed under the QABME process, please check this box

Tomorrow's doctors area	Recommendations	Action – If none taken, please provide your reason for this	Contact	Supporting documents list	Timeline
Curricular content and structure	The inclusion of the management of critical incidents in the Clinical Governance aspects of the curriculum (paragraph 32).	To be considered by the group reviewing the professional development strand within the curriculum and included in 07/08 academic year.	Dr Andy Grant(Chair of the Professionalism Working Group) GrantAJ@cf.ac.uk 029 2068 7158	Minutes of the Professionalism Working Group	2007-08
	Review the content and structure of F1 consolidation period to ensure that students, F1 trainees and educational supervisors are aware of the learning outcomes (paragraph 30).	The certificate of completion, listing the tasks students must demonstrate knowledge of, has been amended with effect from 2006-07.	Miss Helen Sweetland Clinical Sub Dean Sweetland@cf.ac.uk 029 20742896	FI Monitoring Group minutes	Implemented from session 2006-07
Delivering the curriculum	Continue work on supervisory structures post-merger and to conduct a review to ensure that lines of authority and responsibility work effectively (paragraph 49).	An Operations Manager for the Medical School Office has been appointed in June 2007 and re-structuring is taking place. An Operation Plan has been developed.	Professor David Wynford-Thomas Dean of the School of Medicine Meddean@cf.ac.uk 029 2074 2020 Ms Sarah Wilde Operations Manager WildeS1@cf.ac.uk 029 2074 3326		2007-08

Tomorrow's doctors area	Recommendations	Action – If none taken, please provide your reason for this	Contact	Supporting documents list	Timeline
Delivering the curriculum	Put in place proactive monitoring of the curriculum to ensure that changes are discussed through the appropriate channels before they are implemented (paragraph 54).	<p>The MCC met every three months and its membership consisted of subject panel leads. The MCC managed the strategic direction of the curriculum developments and defined the core curriculum and learning outcomes. The MCC decided upon the balance of lectures, PBL sessions, seminars and workshops across the curriculum. Changes to the curriculum, and other decisions taken by the MCC, were ratified by the Board of Medical Studies.</p> <p>"The team suggested that the School puts in place proactive monitoring of the curriculum, to ensure that changes are discussed through the appropriate channels before they are implemented".</p> <p>As a result of the above and the overlap of the work and responsibilities of some of the committees Medical Curriculum Committee was disbanded. The Assessment Working Group as a Working</p>	Prof Mark Wiles (Chair of Assessment Working Group) Wiles@cf.ac.uk 029 2074 3798 Prof	<p>Assessment Working Group minutes</p> <p>Board of Studies Minutes</p> <p>Exam Executive minutes</p>	2006-2008

Tomorrow's doctors area	Recommendations	Action – If none taken, please provide your reason for this	Contact	Supporting documents list	Timeline
		<p>Group of Board of Studies has addressed issues of assessment, feedback and marking criteria. Schedules of assessment are being addressed on an ongoing basis through this working group which ultimately reports to Board of Studies.</p> <p>Curriculum changes are a standard agenda item on Board of Studies as a result of the change of committee structure and the loss of the MCC.</p> <p>Cardiff University and the School are working together to revise the Committee structure for 2008-09.</p>			
Delivering the curriculum	The introduction of an exit questionnaire (paragraph 64).	The questionnaire has been circulated to F1s by Postgraduate Department in October 2007. The closing date for responses was 30 November 2007.	Miss Helen Sweetland Clinical Sub Dean Sweetland@cf.ac.uk 029 20742896 Miss Clinical Sub Dean	Curriculum Management Group	October 2007
Assessing student performance and competence	Make PDP compulsory for both schemes.(paragraph 135-36 and 138)	Discussions are to be held with Curriculum Management Group and PDP Co-ordinators. Meeting was held on 27 September 2007 with	Dr Rosemary Barnes Barnesra@cf.ac.uk 029 2074 2168 Personal Tutor Co-ordinator	Professionalism Working Group Attitude and Conduct Working Group Board of Studies	2007-08 plans to be considered.

Tomorrow's doctors area	Recommendations	Action – If none taken, please provide your reason for this	Contact	Supporting documents list	Timeline
		<p>CMG and the newly created Professionalism Working Group would be progressing the ideas during their tenure. A PDP review group including student members will be established in early 2008.</p>	<p>Dr Rhian Goodfellow Year 3 Co-ordinator PDP Co-ordinators Goodfellow@cf.ac.uk 029 2074 2983</p> <p>Dr Andy Grant(Chair of the Professionalism Working Group) GrantAJ@cf.ac.uk 029 2068 7158</p> <p>Dr Kamila Hawthorne Hawthorne Deputy Year 3 Co-ordinator HawthorneK@cf.ac.uk 029 2068 7162 Professionalism Working Group</p>		
	<p>Review the standard setting component of marking of the attitudes and professionalism strand in 5 year programme (paragraph 129).</p>	<p>A Working Group has been established and have compiled a document on standard setting. The revisions were approved by the Board of Undergraduate Studies in July 2007 and implemented for year 2 and 4 in September 2007 with further implementation from 2008-09.</p>		<p>Approved by Board of Undergraduate Studies July 2007.</p>	
	<p>Ensure that clinical</p>	<p>The Attitude and Conduct</p>	<p>Dr Andy Grant(Chair</p>		<p>Implemented</p>

Tomorrow's doctors area	Recommendations	Action – If none taken, please provide your reason for this	Contact	Supporting documents list	Timeline
	teachers are fully aware of the mechanisms in place for formative assessment of student attitude and conduct (paragraph 137).	Working group addressed and revised the system which has been implemented from 2007-08. All clinical teachers have been given the information as suggested.	of the Professionalism Working Group) GrantAJ@cf.ac.uk 029 2068 7158 Dr Kamila Hawthorne Hawthorne Deputy Year 3 Co-ordinator HawthorneK@cf.ac.uk 029 2068 7162 Professionalism Working Group	Professionalism Working Group Attitude and Conduct Working Group minutes Approved by Board of Undergraduate Studies July 2007.	2007-08
Student health and conduct	Address students anxieties when transferring from GEP to Cardiff(paragraph 112)	Questionnaires were circulated to students on their experiences. This was undertaken in July 2007 with a 41% response rate.	Miss Helen Sweetland Clinical Sub Dean Sweetland@cf.ac.uk 029 20742896	Curriculum Management Group minutes	2007
	Review its system to ensure that students with domestic commitments are located in placements to which they could commute easily, wherever possible (paragraph 76).	The School has always had a policy and commitment to do this. A guidance document on placements has been produced and is available on the VLE blackboard and to all students. The policy states clearly the method for the	Miss Helen Sweetland Clinical Sub Dean Sweetland@cf.ac.uk 029 20742896	Curriculum Management Group minutes Board of Studies Staff/Student Panel minutes	Implemented in June 2007.

Tomorrow's doctors area	Recommendations	Action – If none taken, please provide your reason for this	Contact	Supporting documents list	Timeline
		allocation of and changes to placements.			
	Issues related to availability of lecture theatre facilities are resolved on a permanent basis (GEP) (paragraph 91).	University of Wales Swansea are addressing these issues separately.			
	Consider the creation of a social space for GEP students (paragraph 111).	University of Wales Swansea are addressing these issues separately.			

Table 4 – Innovations

Please identify any innovations the school is piloting or planning to introduce.

If you do not have any innovations currently being piloted or planned, please check this box

Tomorrow's doctors area	Innovations	Action	Contact	Supporting documents list	Timeline
Curricular content and structure	University of Glamorgan	<p>The planning group have developed the BSc Medical Sciences which is being offered from September 2007 in the Faculty of Health Sport and Science, Department of Science and Sport in the University of Glamorgan. This is a three year BSc which has been successfully validated. The degree is designed with three main exit routes</p> <ol style="list-style-type: none"> 1) Entry into the world of Medical Science research – the traditional route for this type of degree 2) Entry into NHS management – the course includes modules (clinical and Health Service) which would make this a natural exit route 3) Entry into year 2 of MBBCh in Cardiff – the 3 year BSc course includes all the learning outcomes for year 1 of MBBCh, including collaborative human structure modules. <p>The number of places available for route 3 is restricted to 10 (maximum) and these numbers will be adjusted for in the admissions for the traditional MBBCh course. The criteria for admission to MBBCh and the process for selection have been carefully</p>	<p>Prof Helen Houston Dean of Undergraduate Studies Houston@cf.ac.uk 029 2074 3014</p>	School Board Board of Studies	2007-08

Tomorrow's doctors area	Innovations	Action	Contact	Supporting documents list	Timeline
		<p>developed and are entirely consistent with those students who enter year 1, so that no group of applicants is either advantaged or disadvantaged.</p> <p>The planning group has now completed its work and will be replaced by a management group, to ensure consistent curricula developments and to manage the collaborative aspects of the course. It is proposed that Cardiff University members of the Management Group will be:</p> <p>The Sub-Dean for Admissions or his nominee; The Sub-Dean of Basic Science or his nominee; Representative of the Clinical Integration Panel.</p>			
Delivering the curriculum	E-learning and blended learning	<p>For the past 12-months the School has been developing a programme of Blended learning, utilising eLearning to enhance undergraduate medical education. The School aims to optimise face-to-face contact by providing a more appropriate blend of teaching methods, maintaining small-group tutorials and reducing large lectures. This teaching will be supplemented by high quality learning objects delivering critical content to students at a time that is most relevant to their education and experiences.</p> <p>The School is working closely with a number of partners including central resources (such as Information Services), the School of Postgraduate Medical and Dental Education (to</p>	<p>Prof Helen Houston Dean of Undergraduate Studies Houston@cf.ac.uk 029 2074 3014</p> <p>Nick Webb-e learning technologist WebbNJ1@cf.ac.uk 029 2074 6742</p>	Curriculum Management Group	2006-07 ongoing

Tomorrow's doctors area	Innovations	Action	Contact	Supporting documents list	Timeline
		<p>provide access to all medical eLearning materials for all medical students and doctors in training in Wales) and external partners such as the IVIMeds consortium.</p> <p>Development activities are currently focussed on developing a small number of learning objects targeted at high priority areas of the curriculum, along with supporting activities relating to the supporting infrastructure.</p> <p>Examples of current and completed eLearning projects include a series of eModules introducing Child Protection, a series of eModules introducing Dermatology, development of clinical skills training materials, and, for the benefit of staff, the development of an eModule on delivering effective feedback to students.</p>			
	Teaching Awards	<p>The Medical Education Conference held in the School in September hosted the presentations of the Excellence in Teaching Awards. The awards were launched in 2006 with the aim of recognising outstanding contributions to teaching excellence.</p> <p>The award categories were;</p> <ul style="list-style-type: none"> • Innovation in Teaching • Rising Teaching Star • Teaching Excellence(Undergraduate) • Teaching Excellence (Postgraduate) 	<p>Prof Helen Houston Dean of Undergraduate Studies Houston@cf.ac.uk 029 2074</p>	School Board	2006-07

Tomorrow's doctors area	Innovations	Action	Contact	Supporting documents list	Timeline
	Medical Education Conferences	<p>The first of a series of Medical Education Conferences was held in September 2007.</p> <p>Professor Jill Gordon from the University of Sydney was the keynote speaker and addressed the conference on the themes of adopting and developing e-learning strategies and the challenges of teaching professionalism.</p>	<p>Dr Andy Grant Year 5 Co-ordinator GrantAJ@cf.ac.uk 029 2068 7158</p> <p>Dr Paul Kinnersley Director Communications Skills Kinnersley@cf.ac.uk 029 2068 7168</p>	<p>Curriculum Management Group</p> <p>Teaching Learning and Assessment Committee</p> <p>Board of Studies</p>	2007
	Diversity Teaching /learning in the curriculum	Dr Kamila Hawthorne and Dr Elspeth Webb have been awarded the 'Innovative Projects in Learning and Teaching' Award from Cardiff University.	Dr Kamila Hawthorne Hawthorne Deputy Year 3 Co-ordinator HawthorneK@cf.ac.uk 029 2068 7162 and Dr Elspeth Webb		
Assessing student performance and competence	Standard setting written examinations and workshops for standard setting	Meetings have been held to address standard setting.	<p>Mr Roger Marshall MarshallRW@cf.ac.uk 029 2074 2063</p> <p>Miss Helen Sweetland Clinical Sub Dean Sweetland@cf.ac.uk 029 20742896</p>		2007