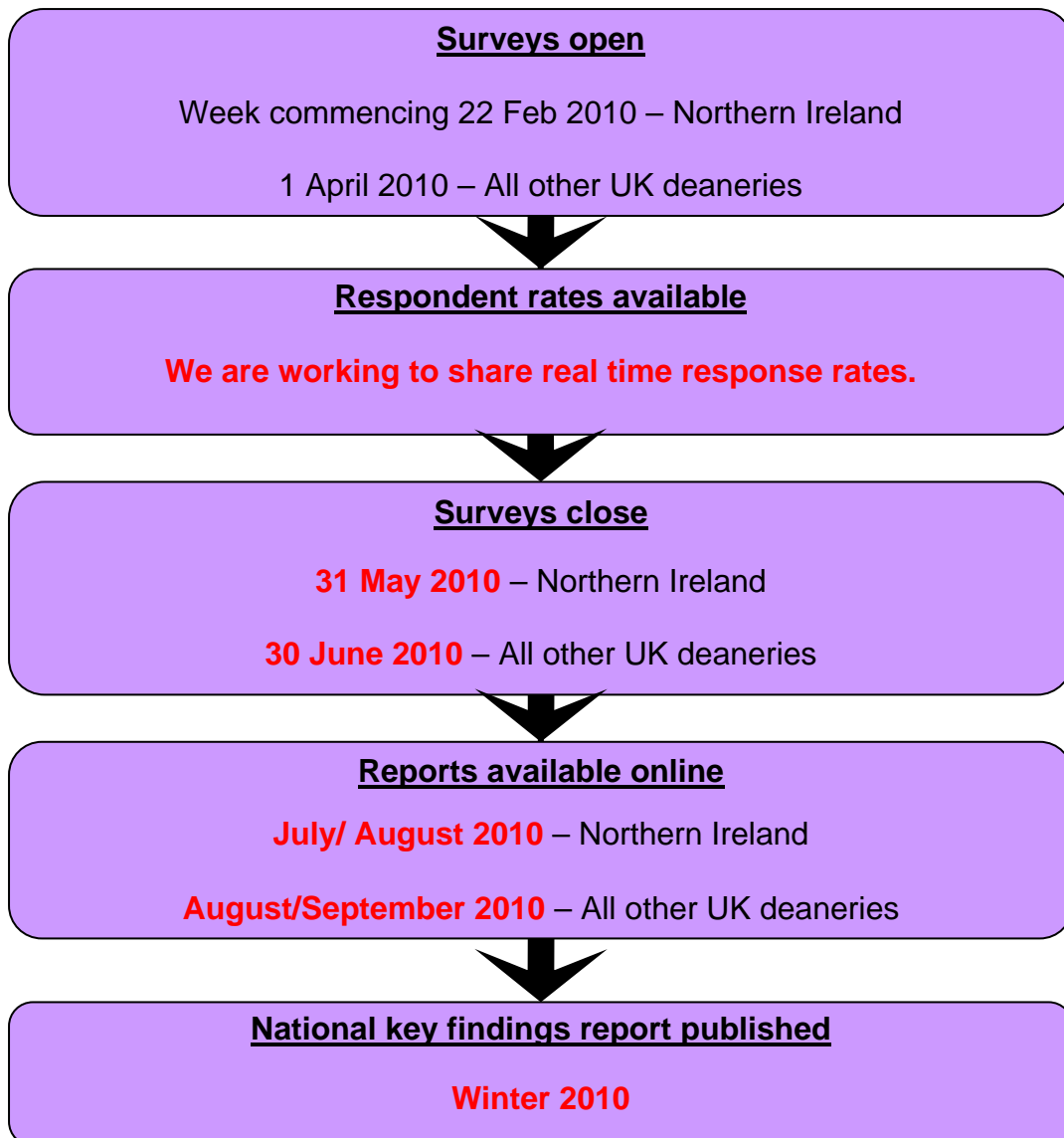


Briefing Note Four: 30th April 2010

*** IMPORTANT – AN EXTENSION TO THE SURVEYS PERIOD ***

This briefing note informs all deaneries (Northern Ireland and the rest of the UK) of a change in time frame for the National Training Surveys 2010 and issues a reminder to help push both trainer and trainee response rates up.

Key dates for 2010 Note: new updates are highlighted in red



Extension of the National Training Surveys

The National Training Survey was launched as planned on 1 April 2010 and has already received significant numbers of responses.

In order to maximise the response rate, COPMeD and GMC have decided to extend the response time for trainees and trainers to complete the surveys by four weeks. The extension should help ensure as complete a picture of training as possible.

The new closing dates for the surveys are as follows:

- **31 May 2010 – Northern Ireland**
- **30 June 2010 – All other UK deaneries**

Survey Invitations

GMC has sent email invitations to all respondents for whom we have working emails.

Please note if trainees or trainers are awaiting an invitation it may be better for them to quickly check their spam folder in case the invitation has been diverted there.

If it is not there please direct them to visit our [Surveys Registration Page](#) where they can submit their personal details. Once their details have been verified with their deanery, we will send them an email invitation containing their unique access code and a link to the survey.

Please ensure that trainees and trainers do not in the first instance email us directly. If neither of the two steps above are successful then please ask them to email us pmetbtrainingsurveys@gmc-uk.org

How to help push your response rates up

Please encourage your trainers and trainees to take part and help secure the quality of training our trainees, the health services and patients require.

You can help push response rates up by using the Surveys Resource Pack webpage which contains a variety of tools for promoting the surveys. These are available by clicking [here](#) or visiting the National

Training Surveys 2010 web page. The resource pack includes the leaflets and posters which we distributed to your Postgraduate Centres, a PowerPoint presentation, logo jpeg, a news item and more.

Additional information

As of 1 April 2010, PMETB merged with the GMC. Please send all future surveys' enquiries to pmetbtrainingsurveys@gmc-uk.org or use the [query form](#) Please do not send any further correspondences to info@pmetb.org.uk

For additional information about the surveys please visit the National Training Surveys 2010 website:

<http://www.pmetbtrainingsurveys.org>

If you have any queries then please email us at pmetbtrainingsurveys@gmc-uk.org

Statutory Rights

GMC undertakes the Trainer and Trainee surveys on a statutory basis. We will process your survey responses in accordance with the Data Protection Act 1998 and the eight Data Protection Principles. We will only publish anonymous, aggregated data. Your responses to the survey will be held in confidence by GMC and access will be restricted to key GMC personnel. The information you provide will be used for research purposes. The personal data you provide may also be used for associated research activities. If you have any questions about the way in which we process your personal data, please contact pmetbtrainingsurveys@gmc-uk.org