

## **6b**

*To consider*

### **Joint Co-ordination Group: Terms of Reference**

#### **Issue**

1. Ensuring appropriate oversight and assurance arrangements for the merger of PMETB with the GMC.

#### **Recommendation**

2. To agree the terms of reference for the Joint Co-ordination Group (paragraphs 11-13, and annex B).

#### **Further information**

3. If you require further information about this paper, please contact us by email: [gmc@gmc-uk.org](mailto:gmc@gmc-uk.org) or tel. 0161 923 6602

## Background

4. This proposal relates to Key Aim 2 of the 2009 Business Plan which says that we will make all necessary preparations for the merger of PMETB with the GMC.
5. To support the merger process, we agreed with PMETB to put in place joint oversight arrangements, comprising two groups. The first was the Joint Implementation Group, which acts on behalf of the governing bodies to consider joint proposals from the two management teams and resolves issues as they arise.
6. The JIG's terms of reference are at Annex A, for information. The JIG last met on 19 March 2009.
7. The second group was the Joint Oversight Group, comprising non-executive members from the two governing bodies, to provide assurance to both governing bodies that risks are being managed, plans are being developed, and resources are in place.
8. The JOG met twice in 2008 and following each meeting provided a progress report to Council consisting of a short statement of assurance together with a note of any specific issues or areas of concern that would need to be brought to the attention of Council on a 'by exception' basis.
9. On 25 February 2009, Council was informed of the plan to replace the JOG with a new Joint Co-ordination Group, comprised of eight members – four drawn from the Council members on the Postgraduate Board and four drawn from PMETB.
10. This paper seeks Council's agreement to the proposed terms of reference for the JCG.

## Discussion

11. Following discussions with PMETB, and in view of Council's decision to establish the Postgraduate Board, it is proposed that the new Joint Co-ordination Group should exercise the assurance function that previously lay with the JOG, but in addition should help to identify future areas for joint working in the formal transfer of responsibilities, in order that the benefits of merger and a seamless transition is achieved.
12. The JCG's draft terms of reference are at Annex B.
13. If Council is content to agree the terms of reference, we will seek expressions of interest from members on the Postgraduate Board, and establish the JCG as soon as practicable.

**Recommendation:** To agree the terms of reference for the Joint Co-ordination Group.

**Resource implications**

14. No resource implications arise from this paper.

**Equality**

15. No equality implications arise from this paper.